



**RSC Board Meeting Minutes
September 8, 2019
8:00pm (ADT)
Meeting via Skype**

In Attendance: Erin Gillespie, Chair
Sam Ashley
Mary Kish
Sarah Dobrowolski
Emily Whitman
Jana Hamilton

Regrets: Sarah Miles
Cameron Short

Recorder: Jana Hamilton

1. Welcome and Call to Order

The Chair welcomed the Board to the call. The meeting was called to order at 8:03pm. (ADT)

2. Approval of July 11, 2019 Meeting Minutes

Motion: To approve the July 11, 2019 Meeting Minutes as amended.

Moved by: Sarah Dobrowolski

Seconded by: Sam Ashley

Carried.

3. Approval of August 17, 2019 Meeting Minutes

Motion: To approve the August 17, 2019 Meeting Minutes as amended.

Moved by: Sarah Dobrowolski

Seconded by: Sam Ashley

Carried.

4. Approval of the Agenda

The following items were added to the agenda:

12.1 2019 China Open Update

Motion: To approve the September 8, 2019 Meeting Agenda as amended.

Moved by: Sarah Dobrowolski

Seconded by: Emily Whitman

Carried.

5. Insurance Update

The RSC insurance policy has been renewed including the added \$2 million Director and Officer liability insurance. Clubs continue to submit requests for insurance certificates. It

was noted that, clubs should be informed by their provincial representatives, that requests for certificates are not processed if there are outstanding fees or coaching credentials owing for a club. To avoid delays in obtaining certificates, clubs should be encouraged to submit their registration information as soon as possible and to submit all required coaching credentials at the time of registration.

Club / PSO Membership is \$225.00 for the 2019/2020 membership year

6. 2019-2020 RSC Membership Registration Update

Registrations continue to come in for individual memberships and club memberships. No PSO's have registered to date.

The Board discussed the increasing demands placed on volunteers to process the volume of registrations. With the new added requirements, it was suggested that the Board strongly consider the option of providing financial reimbursement to the registrar. It was noted that previously the RSC General Manager processed all of the registrations and insurance certificates. The Board discussed the potential for returning these duties to the RSC General Manager.

The possibility of opening a PayPal account to accept payments from clubs was discussed. It was noted that some clubs may not have the ability to pay electronically due to limitations placed on funds. ie: casino funds

7. Treasurers Report

The Board reviewed the financial statement ending August 31, 2019. It was noted that there have been difficulties with the mail service and as such, Rope Skipping Alberta has yet to receive and cash the funds being paid out to them from the 2019 National Championships.

Sam Ashley has paid the RSC .com domain renewal at a cost of \$25.24.

Motion: To approve repayment to Sam Ashley in the amount of \$25.24 for the GoDaddy .com Domain renewal.

Moved by: Emily Whitman

Seconded by: Jana Hamilton

Carried.

7.1 2017-2018 Financial Statements

The financial audit being conducted for the 2017-2018 financial statements remains ongoing. The Board will review the final audit once completed.

8. National Records Submission Form

The National Records Submission Form was reviewed.

Motion: To approve the National Record Submission Form as amended.

Moved by: Sarah Dobrowolski

Seconded by: Jana Hamilton

Carried.

TASK: Erin to post the National records Submission Form on the RSC website.

9. 2020 National Championships

9.1 Awards

Previously RSC has awarded the following awards at the National Championships:

1st - 5th for individual/team events - ribbons

1st - 3rd for overall individual/overall team events - medals

4th - 5th for overall individual/overall teams events - ribbons

As RSC prepares to transition to the new IJRU event system, there will be added events and added overall awards to be presented. The Board discussed potential options for reducing the number of medals/ribbons awarded at the National Championship:

The following items were discussed:

- Provide 1st - 3rd awards for individual /team events
- Provide 1st - 3rd medals for all Individual Overall and all Team All-Around

Board members were instructed to consider the possibility of making adjustments in this area. A formal vote will take place at the next meeting.

10. IJRU Update

10.1 Technical Congress Delegates

Members of the RSC National Tournament Committee and provincial delegates participated in a conference call with the IJRU Technical Congress Chair on Thursday September 5, 2019. During the conference call the following items were discussed:

- The IJRU Results System
 - o Members were provided a general overview of the capabilities of the results system
 - o Obtained the requirements for the tablets to purchase to operate the results system

IJRU has asked that RSC identify 1 - 2 individuals to become the subject matter experts on the results system to be trained in the coming months to provide support across the country for provinces and at the National Championships. The Chair has directed the National Tournament Committee to identify these two individuals to become the subject matter experts as soon as possible.

IJRU has indicated that they will be able to provide support initially for the launch of the results system, but their intent is to take a top down approach where, they train individuals within each National Governing Body to allow NGB's to operate independently.

RSC was asked to provide the exact structure of our competitions including all events and age categories to IJRU as soon as possible so that they can work on adapting the results software to fit the organization's needs.

Additionally, IJRU directed that there will be a cost associated with use of the results system, but the exact cost has yet to be determined. It was noted that many other countries charge an event sanctioning fee per athlete to help offset the costs of using the system.

TASK: Erin to get pricing for tablets from different distributors and present to the Board of Directors.

10.2 IJRU Judges Training

The IJRU Judge Training portal is now live. The link to the portal has been sent to all club contacts and PSO contacts. Clubs and PSO's have been directed to contact either Carly Simpson or Jodi Harrison for live training. Additionally, they are able to contact IJRU directly to schedule an online live training. Clubs and PSO's should be communicating with judges in the organizations to begin the training.

10.3 Judges Qualifications at RSC Competitions

RSC must determine the required level of judge certification for all qualifying and National events. IJRU has 3 levels of judge certification:

- **Level 1 Certification:** Complete the online judging fundamentals course and judge training (each judge type has a separate online course)
- **Level 2 Certification:** Complete the online judging course and attend a live training (this can be in-person or online in real time with a live trainer)
- **Level 3 Certification:** Complete the online judge course, attend a live training, and complete 100% of the monthly continuing education courses

The Board discussed the requirements for judge certifications at National qualifying events and the National Championships and agreed:

- National Championships - minimum Level 2, Level 3 preferred
- Provincial Championship - minimum Level 1, Level 2 preferred
- 1 speed and 2 freestyle (deductions, presentation, difficulty) per 5 athletes
 - 2 part time or 1 full time judge can be used to the requirements

TASK: Erin to create the RSC Judge Certification Requirement Policy and send to the Board for review.

10.4 Worlds Qualifying Structure/Changes to RSC Rulebook

The Board reviewed the Worlds Qualifying Structure/Changes to RSC Rulebook. The following amendments were discussed:

- Change the 18 - 29 year age category to show 18+ years as any athletes above the age of 18 attempting to qualify for the 2020 World Championships will need to register in this category.

Motion: To approve the Worlds Championship Qualification Policy as amended.

Moved by: Sarah Dobrowolski

Seconded by: Emily Whitman

Carried.

TASK: Erin to send the Worlds Championship Qualification Policy to clubs, PSO's and post to the RSC website.

TASK: Erin to update the RSC Rulebook with the approved changes.

11. International Open Competition Policy

The Board reviewed the International Open Competition Policy.

Motion: To approve the International Open Competition Policy as presented.

Moved by: Sarah Dobrowolski

Seconded by: Jana Hamilton

Carried.

TASK: Erin to post the International Open Competition Policy on the RSC website.

12. New Business

12.1 2019 China Open Update

RSC received 8 applications to attend the 2019 China Open. Athletes are in the process of obtaining all of the registration information. Two applications were received from athletes who did not attend the 2019 National Championships. However, given the number of spots allocated are not filled, the Board agreed to allow these individuals to attend the competition. There were a few athletes who decided after applying to withdraw from the competition.

13. Coast to Coast

British Columbia - All-Start development camp last week of September. Fall Camp with all athletes in October.

Alberta - Hosting the RSA Summit in October in Edmonton

Ontario - Running ORSO skills workshop first weekend in November. Judges training and other development. Clubs begin season third week of September

Nova Scotia - Things will gear up this week. Skipping day in Canada on October 11 will kick-off season

14. Old Business

15.1 Email Motions

Email Motion - August 17, 2019

MOTION: To approve the renewal of the 2019-2020 RSC Insurance policy effective September 1, 2019 to August 31, 2020 at a cost of \$4941.00.

Moved by: Cameron Short

Seconded by: Sarah Dobrowolski

Carried.

Opposed: Mary Kish

15.2 Tasks from Previous Board Meetings

August 17, 2019 Board Meeting

TASK: Erin to send confirmation of insurance renewal to the insurance broker and request an invoice to be submitted to Bonnie for payment prior to August 31, 2019. - **COMPLETED**

TASK: Erin to post the updated Policy and Procedure Manual to the website. - **COMPLETED**

TASK: Board of Directors to send ideas on incoming spending options to Emily (Treasurer). - **COMPLETED**

TASK: The Board to confirm the RSC National Record Submission form once events to be hosted are finalized. - **COMPLETED**

TASK: Erin to create application process and send out to general membership for Expressions of Interest for IJRU Technical Congress.

TASK: Erin to contact Jodi Harrison regarding editing the RSC Judging Training document. - **COMPLETED**

TASK: Erin to change the age categories on the RSC 2019-2020 registration form.

April 14, 2019 Board Meeting

TASK: Sarah Dobrowolski to send information to Erin regarding the WADA Code to communicate to IJRU

March 10, 2019 Board Meeting

TASK: Erin to amend the Rulebook to reflect the changes to coaches being allowed to have recording device in box. - **IN PROGRESS**

November 18, 2018 Board Meeting

TASK: Erin to create the RSC National Tournament Committee Terms of Reference. - **NOT YET STARTED**

15. **Next Meeting: October 6, 2019 8:00pm (ADT)**
November 3, 2019 8:00pm (ADT)
16. **Adjournment: Meeting adjourned at 9:57pm (ADT)**
Moved by: Sam Ashley
Seconded by: Mary Kish
Carried.