

RSC Board Meeting Minutes
September 30, 2018
8:00pm (AST)
Meeting via Skype

In Attendance: Erin Gillespie, Chair
Sam Ashley
Mary Kish
Amy Cornett
Sarah Dobrowolski
Sarah Miles
Cameron Short
Emily Whitman

Recorder: Erin Gillespie

1. Welcome and Call to Order

The Chair welcomed the Board to the meeting. The meeting was called to order at 8:03pm (AST). The Board agreed to allow Ellory Bruce on to the call as a guest, to discuss the components of the online judges training/testing.

2. Approval of September 9, 2018 Meeting Minutes

Motion: To approve the September 9, 2018 Meeting Minutes as presented.
Moved by: Mary Kish
Seconded by: Emily Whitman
Carried.

3. Approval of the Agenda

Motion: To approve the September 30, 2018 Meeting Agenda as amended.
Moved by: Mary Kish
Seconded by: Sam Ashley
Carried.

4. Treasurer's Report

It was noted that the approved auditor has received the 2017-2018 financial statements and is currently in the process of conducting the audit. As such, audited financial statements will be available for review at the October Board meeting.

5. Online Judges Training/Testing Update

The Board of Directors discussed the draft version of the online judges' test. The following items were discussed:

- The possibility of the content being generalized and then tailored to the specific judging type (ex. general knowledge test followed by separate tests for speed judge, Creativity A, Creativity



B, difficulty etc.).

- Develop modules and judges could choose which modules to complete based on the area they would like to judge
 - Module 1: General Knowledge – this would be required by all judges – scorer/timers would take this test
 - Module 2: Speed
 - Module 3: Creativity A
 - Module 4: Creativity B
 - Module 5: Difficulty

General Knowledge content could be related to timing, misses, space violations, scoring related items (ex. what are the 4 categories of judging), safety items, judges' oath, generic ethical questions, jewelry, footwear, age divisions, mixed/female/male categories, etc.

Amy Cornett joined the call at 8:20pm (AST)

It was noted that, it would be best if once a judge completes the test, they would be able to view the complete test with their answers compared to the correct answers. Additionally, it was noted that, it would be beneficial to have explanations for true/false questions which had a false answer.

Ellory Bruce joined the call at 8:33pm (AST).

The online judges training/testing platform was discussed. Ellory has indicated that she is currently working on the question banks and receiving the videos related to the judges training. The Rules Task Group will be directed to review the Judges Manual and recommend final changes to the Board of Directors. Once this review is completed and recommendations received, the Board will review the document and decide how to proceed with accepting changes. Following this approval, the online judges training will be finalized and reviewed by the Board for eventual release to the general membership and officials.

The Board agreed that for the 2018-2019 season the online judges training/testing would be piloted and the RSC Board would attempt to make it a mandatory program for the 2019-2020 season, provided all previous steps were completed to the satisfaction of the Board. Ellory will recruit volunteers to pilot the program throughout the 2018-2019 season, as she provides judges training to provincial organizations.

TASK: All PSO representatives to send the contact information for their Provincial Judging Coordinators to Erin to forward to Ellory.

6. 2018 – 2019 Member Registration Update

The following memberships have been received as of September 30, 2018 for the 2018 – 2019 season:

- BC - 152
- AB - 173
- ON – 40
- NS – 0
- Registered Coaches – 33
- Total – 366

Registrations continue to be received on a daily basis. Coach minimum certification requirements



continue to be monitored and are slowly being completed by clubs.

Amy Cornett left the call at 8:31pm (AST).

7. 2019 Nationals Update/Hosting Guidelines/MOU

An update on the planning for the 2019 National Championships was provided. The RSA Nationals Coordinator, Tournament Committee Chair and Chair of the RSC Board of Directors received and reviewed the booking contract. The contract was submitted back to Old College and a deposit of \$1000.00 was processed in order to hold the facility for the 2019 National Championships.

The Board of Directors briefly reviewed the National Championship Hosting Guidelines and the draft of the 2019 Nationals Memorandum of Understanding. This item was tabled until the October Board meeting at which time the Board will continue to review both documents.

TASK: Erin to send the draft MOU with amendments to the Board of Directors and to the RSA Nationals Coordinator for further review.

8. RSC Waiver/Insurance Policy

The waiver will be reviewed in a future meeting. The current insurance policy is a blanket policy providing coverage to the general membership. RSC is responsible for ensuring that the members are in good standing. The Board discussed who should be responsible for executing the negotiations with the insurance provider. It was agreed, that the individual sending the insurance certificates to clubs should be a member of the Board of Directors. Additionally, that the individual communicating on behalf of RSC to the insurance company, should either be a current member of the Board of Directors or the RSC General Manager.

TASK: Erin to communicate with Amy/Bonnie to determine who will be responsible for issuing insurance certificates to clubs when required.

TASK: Erin to communicate with the insurance provider regarding impending renewal.

9. RSC Newsletter Update

The first edition of the RSC Newsletter is intended to be sent to the general membership in October 2019. This timeline is pending the status of 2018-2019, member registrations, as the newsletter is intended to be sent to as many members as possible. There is a potential for delaying the release of the newsletter until additional memberships are received until November 2019. Board members were asked to send any information to be included in the newsletter to Erin no later than October 15, 2018.

10. RSC Sanction Form

The RSC Sanction Form FAQ was reviewed.

Motion: To approve the RSC Sanction Form FAQ as presented.
Moved by: Sam Ashley
Seconded by: Emily Whitman
Carried.

TASK: Erin to post the RSC Sanction Form FAQ on the RSC website.



11. Awards Committee Terms of Reference

This item was tabled until the October 2018 RSC Board Meeting.

11.1 Nationals Coach Achievement Award Criteria/Application

This item was tabled until the October 2018 RSC Board Meeting.

12. New Business

12.1 IJRU Task Group

The IJRU Task Group has recommended to the RSC Board of Directors to send the IJRU Stakeholder Survey via email to the general membership. The IJRU documents will require countries to go through their continental organization. Currently Canada has the Pan American continental organization. Canada needs to begin the process of prioritizing the development of the Pan American Jump Rope Organization.

It was noted that, the Chair and Vice Chair of RSC provided a letter of support to IJRU regarding the following items:

- 2017-2018 RSC Membership Information
- Intent to amend the RSC Bylaws to recognize the WADA Code of Conduct
- Intent to amend the RSC Bylaws to recognize IJRU as the sole governing body for Rope Skipping internationally

Carly Simpson, Chair of the IJRU Task Group will be attending the IJRU congress in Norway in the coming weeks and will provide information back to the RSC Board when available.

TASK: Erin to send the IJRU Stakeholder Survey to the RSC General Membership.

13. Coast to Coast

British Columbia – Jump Rope BC had their first call Board meeting for 2018-2019 season. Skipping Sensations now has 4 senior jumpers who will be coaching the team. Nelson Rhythm Ropers will also be experiencing a change in coaches this year. Rope Works will be attending Nationals this year. Fraser Valley Classic will be held on November 3, 2018 with a workshop following on November 4, 2018.

Alberta – RSA will be hosting the second annual Skipping Summit on October 20 – 21, 2018 in Wetaskiwin, AB. Facilitators will be attending from a variety of different areas.

Ontario – Skills workshop will be hosted on November 3 – 4, 2018 and expect to have 100 athletes attend. The ORSO Board now currently has a representative from every club on the Board.

Nova Scotia – Soft start for returning members for the past two weeks. Local Come Try Skipping event took place in September 2018. Wednesday October 3, 2018 will be the official first night for Jump Energy and will include a registration night. Coaches attended a Making Ethical Decisions workshop that was put on through the Coach Association of Nova Scotia in September 2018.

14. Old Business

14.1 Email Motion – September 13, 2018

Motion: To approve up to \$300 for the purchase of a new Nationals printer to be used for printing items related to the hosting of the Nationals Championships.

Moved by: Sam Ashley



Rope Skipping Canada

Saut à la Corde Canada

Seconded by: Sarah Dobrowolski
Carried.

14.2 Email Motion – September 25, 2018

Motion: To approve the Constant Contact Membership for the 2018-2019 season in the amount of \$464.61.

Moved by: Sam Ashley

Seconded by: Emily Whitman

Carried.

14.3 Tasks from Previous Board Meetings

September 9, 2018 Board Meeting

TASK: Erin to continue editing the Nationals Hosting Guidelines and send to the Board once completed. – **COMPLETED**

TASK: Erin to create the Sanction Form FAQ and send to the Board of Directors prior to the next Board meeting for review. – **COMPLETED**

TASK: Erin to communicate with the appointed members of the IJRU Task Group regarding their appointment to the IJRU Task Group. – **COMPLETED**

TASK: Erin to communicate with the appointed members of the Rules Task Group regarding their appointment to the Rules Task Group. – **COMPLETED**

TASK: Mary to send a draft Scholarship/Awards Committee Terms of Reference for the next Board of Directors meeting. – **COMPLETED**

August 2018 Board Meeting

TASK: Sarah to draft guidelines for First Aid equivalencies for the September 9, 2018 meeting. – **IN PROGRESS**

TASK: Amy to contact the insurance company regarding the number of claims through the RSC insurance policy. – **IN PROGRESS**

TASK: Sarah to continue to update the RSC Waiver and send a draft version to the Board for review and approval. – **IN PROGRESS**

July 2018 Board Meeting

TASK: Sam to work with Deirdre on the MOU with respect to Nationals hosting guidelines. – **COMPLETED**

TASK: Erin to draft letter of support for Rope Skipping Alberta for grant application for the hosting of the 2019 National Championships. – **COMPLETED**

January 2018 Board Meeting



Rope Skipping Canada

Saut à la Corde Canada

TASK: All Board members to review the Recreational Instructor Training Proposal and provide feedback at the February meeting. – **IN PROGRESS (to be reviewed once RSC has developed NCCP model)**

TASK: Mary to request to see the full content of the Recreational Instructor Training program for the Board to review. – **IN PROGRESS (to be reviewed once RSC has developed NCCP model)**

15. Next Meeting

October 28 @ 8:00pm (AST).

16. Adjournment

Motion to adjourn the meeting at 10:40pm (AST).