

**RSC Board Meeting Agenda**  
**September 10, 2017**  
**8:00pm**

**In Attendance:** Sam Ashley, Chair  
Erin Gillespie  
Deirdre DeGagne  
Amy Cornett  
Jackie Ball  
Sarah Dobrowski  
Mary Kish  
Russ Patton

**1. Approval of July Minutes**

**Motion:** To approve the July Board of Directors Meeting Minutes as amended.

**Moved by:** Deirdre DeGagne

**Seconded by:** Mary Kish

**Carried.**

**2. Approval of August Minutes**

**Motion:** To approve the August Board of Directors Meeting Minutes as amended.

**Moved by:** Amy Cornett

**Seconded by:** Deirdre DeGagne

**Carried.**

**3. Approval of the Agenda**

**Motion:** To approve the agenda as presented.

**Moved by:** Jackie Ball

**Seconded by:** Mary Kish

**Carried.**

**4. Financial Report**

August Statement has not yet been received. No significant payments have currently occurred.

**5. 2017-2018 Registration**

During the summer only one Recreational Membership was received, otherwise no new memberships have been received. The membership application has been reviewed and will be posted on the website in the coming days. Temporary membership has been added as a category for those requiring one day memberships. All memberships must be submitted through the online registration system. No manual submissions will be accepted. Teams will be directed to the RSC website to fill out the online registration form. Additional information to be included will include:

1. Name of Guardian (if participant is less than 18 years)
2. Email of Guardian
3. Date of Birth (month/year)

Competition ages are based on the cutoff date of August 31 each year. The registration is currently available online. Remind all provincial bodies to fill out the online registration form and save as an excel file (not PDF). A new registration sheet must be submitted/filled out each time it is being submitted to avoid duplication of entries. This information has been added to the RSC website and the registration

links to ensure all individuals submitting information understand the guidelines around submitting registrations. Remind teams to clearly indicate which team the payment is for when the payment is being submitted to RSC.

#### **6. Board Retreat – October 13 – 15, 2017**

Each RSC Director's information has been submitted. Currently the Board Retreat is over budget by approximately \$700.00, however the budget only accounted for 5 RSC Directors when in fact there are 8. Friday evening dinner will be ordered in to be accommodating as everyone arrives. Mary will provide all RSC Board Members with the expense form. Board Members are responsible for sending their receipts and the proper form back to Bonnie.

Objectives to be discussed at the Board Retreat:

1. Policy & Procedures Manual Update
2. Club Excellence Seminar
3. Strategic Planning – 5 year and 10 year
4. NCCP Coaching Accreditation Process – where are we at, what can we offer coaches etc.
5. Rules & Judging (Technical Committee) – Develop an Action Plan for the Rules/Judging Committee – discuss the overall direction of RSC with respect to rules, judging and technical information
6. Medical Coverage – athletes with adverse conditions
7. CPIC Requirements & Ethical Decision Making
8. Provincial Alignment with RSC
9. Funding to RSC vs. Provinces with hosting of Nationals
10. Fundraising Ideas

**TASK:** Mary to send out the hotel information including address, hotel contact, etc. to all RSC Board Members.

**TASK:** Mary to email the Expense Form to all RSC Board Members.

**TASK:** Amy to investigate the Club Excellence Seminar and the Board to determine if this might be a good opportunity to offer at the retreat.

#### **7. Rules/Judging Retreat – November 3 – 5, 2017**

Kerry reviewed the Judging requirements across Canada and indicated that RSC requires two positions:

1. National Judges Coordinator
2. National Judges Trainer

Kerry outlined both roles in depth. The Coordinator would be responsible for overseeing the Judges and responsible for coordinating the retreat and the trainer would be responsible for training the other judges. Currently, the opinion is that the November timeline is too early to be able to coordinate this event and run it successfully. It may be more appropriate to run this retreat in late January in order to prepare the materials required for the training well in advance. Fiona Rice (BC) is currently responsible for updating the rules. At the Board Retreat the Board will discuss the feedback that has been received and pass along to the Rules/Judging Committee. Ellerly Bruce has expressed interest in being the National Judging Trainer. The potential for doing a video seminar may help with the expense of the retreat. The specifics of this would need to be fully explored before offering it to ensure there are no technical problems throughout the weekend. The rules and technical information must be reviewed by the Board of Directors prior to providing the information to the Rules/Judging leads to ensure that the Board is aware of all information that is being disseminated. If the seminar was to be held via Video Seminar additional individuals would be able to sit in on the call. The Rules/Judging Retreat will not occur in November.

**TASK:** The Board of Directors to review the information that will be distributed at the October Board Retreat.

**TASK:** Sam/Deirdre to discuss with Kerry and Ellerly that these positions will move forward and discuss potential dates for the seminar.

## **8. ParticipAction Event Updates**

Two BC events upcoming on September 30 (Vancouver) and the beginning of October. The event will include a 15 minute show and a presentation to follow. Information will be disseminated to all attendees. Nova Scotia events (August 30 & September 2) went well with an estimated 200 individuals on each day.

**TASK:** Any promotional materials to be sent to Deirdre.

### **a. Skipping Day in Canada (October 11, 2017)**

Local events as well as the face to face in London on that day. Clubs can offer free drop-in. British Columbia and Alberta to clarify potential events. ORSO has been in touch with the London Coordinators for the ParticipAction event in Ontario. Items will be provided to local organizers and representation will be onsite at the event. If audio equipment is available to clubs it makes a difference when attending the events.

## **9. CANSkip**

More buttons will be ordered. Updating resources including updating the Levels 7 – 12 in CanSkip. RSC will be sending out a request looking for an individual to develop the resources/booklets for Levels 7 – 12. The potential for this individual to receive an honorarium for doing the work was discussed. Videos would also be required to coincide with the booklets being developed. Sam will pursue filming the videos once the booklets are developed.

**TASK:** Amy to reach out to an individual she knows who may be interested and provide the information back to the Board of Directors.

## **10. Insurance Renewal**

All provincial directors are covered under directors and officer's insurance. The current insurance policy is in effect for 2 years beginning in January 2017 so will not need to be renewed until January 2019.

**Motion:** To approve using the current insurance company (Central Agencies Ltd.) and plan for the 2018 year.

**Moved by:** Sam Ashley

**Seconded by:** Jackie Ball

**Carried.**

## **11. 2018 Nationals Planning**

Information package was sent to Sam to post on the website regarding the 2018 Nationals hosted by ORSO. All items have been organized with the college.

## **12. Scoring Program**

Dave and Mary have been in contact regarding the scoring file. The Scoring File will be slightly different based on new categories being offered. The same program (Microsoft Access) will be used for the new Scoring System. Results will be much easier to produce. A finalized file will be sent within the month of

September for testing to be completed on.

### 13. Upcoming Events

#### a. 2017 China Open

This will be their 2<sup>nd</sup> Annual Competition and the registration/accommodation will be free for the first 100 registrations. The cost would be just the travel to China if any clubs have interested athletes. The competition will be November 28 – December 3, 2017, Libo, China

**TASK:** Sam to post information on the RSC website for clubs to be directed to.

#### b. 2018 World Championships

For any athletes interested in attending the competition will take place in Shanghai, China. RSC will cover the costs of Team Canada shirts. RSC will need to appoint a head coach for the event. This should be advertised on the RSC website.

**TASK:** Sam to post expressions of interest for Team Canada Head Coach position for the 2018 World Championships.

#### c. 2020 World Championships

Alberta has expressed interested and asked for additional information. Alberta has also proposed the idea of offering Nationals on non-hard wood floor but on sport floor. Ropes behave differently on a sport floor than on a hard wood floor. It is important to ensure the floor is not “grippy” and has some ability to slide. Additional information regarding the exact specifications of the flooring need to be submitted for review.

### 14. New Business

#### 15. Coast to Coast

**BC** – Programs will begin on September 11. Registration numbers are strong for the upcoming season. Programs are getting started. Fall camp will be hosted in Abbotsford on September 20.

**Alberta** – Programs will begin the week of September 11. In Calgary, competitive numbers are down. RSA is hosting a Skipping Summit in Wainwright, Alberta on October 14 – 15, 2017. The participants will be able to self-select the levels they participate in at the summit based on their technical level.

**Ontario** – Clubs do not have access to gym rentals until the third week of September. Fall ORSO workshop will take place in London, October 13 – 15, 2017. Kingston club will not start up again until the middle of October.

**Nova Scotia** – Ongoing parades throughout the summer with programs starting on September 13, 2017. Planning Skipping Day in Canada Event as well as a Skip-A-Thon. First member meetings will be happening as well as an RSANS meeting in the coming weeks.

#### 16. Next Meeting

Board Retreat – October 13 – 15, 2017

#### 17. Adjournment

**Motion:** To adjourn the meeting at 9:52pm (Atlantic).

**Moved by:** Jackie Ball

**Seconded by:** Deirdre DeGagne

**Carried.**

