



RSC Board Meeting Minutes
October 6, 2019
8:00pm (ADT)
Meeting via Skype

In Attendance: Erin Gillespie, Chair
Sam Ashley
Sarah Dobrowolski
Jana Hamilton
Sarah Miles
Cameron Short

Regrets: Emily Whitman
Mary Kish

Recorder: Jana Hamilton

1. Welcome and Call to Order

The Vice Chair welcomed the Board to the meeting.
The meeting was called to order at: 8:06PM (ADT)

2. Approval of September 8, 2019 Meeting Minutes

Motion: To approve the September 8, 2019 Meeting Minutes as amended.
Moved by: Sarah Dobrowolski
Seconded by: Cameron Short
Carried.

3. Approval of the Agenda

Motion: To approve the October 6, 2019 Meeting Agenda as amended.
Moved by: Jana Hamilton
Seconded by: Sarah Dobrowolski
Carried.

4. 2019-2020 RSC Membership Registration Update

- Clubs registered - 27
- Independent registrations - 2

The amount of time that has been allocated to processing registrations and insurance certificates has increased to the point where it may not be feasible to ask a volunteer to complete this task. The Board brainstormed potential methods for reducing the workload on volunteers. Potential options included:

- The amount of volunteer time required to handle the registration process and insurance certificates is too large of an expectation for a volunteer position.
- Do we revert to past process and discontinue the follow-up currently being done. Clubs must submit properly and the onus should not fall to the volunteers
- Discussion around a potential paid position or the process going back to the General Manager or a non-board member.

- Coaching qualifications are still not being submitted properly and not known.
- Timelines for insurance certificates is demanding from clubs, but the process takes time, even longer when information is missing.
- The time communicating back and forth to collect the proper documents is taking the most time.
- Is too much information be taken or can we streamline any details to help simplify the process.
- Discussion about not accepting incomplete submissions and asking to re-submit fully complete registrations.

The Board agreed that clubs should be encouraged to take accountability for their registration processes and need to submit completed and accurate registrations. It was suggested to inform clubs when their registration is inaccurate and/or incomplete they should be required to resubmit the full registration when it is complete.

5. Treasurers Report

The Board reviewed receipts submitted for expenses.

Leigh Weeks submitted a receipt for the postage related to mailing the 2017-2018 Financial documents back to the RSC General Manager.

Motion: To approve payment of \$18.69 to Leigh Weeks for postage related to the 2017-2018 Financial Audit.

Moved by: Sarah Dobrowolski

Seconded by: Sarah Miles

Carried.

Sam Ashley submitted a receipt for payment of the TechSoup Canada yearly fee. This subscription is being purchased to help facilitate the cost of purchasing the Lenovo Tablets required for the IJRU Results System. This program provides a discount to not for profit organizations on technology related items.

Motion: To approve payment of \$15.82 to Sam Ashley for the TechSoup Canada subscription to facilitate the purchasing of tablets for the new results system.

Moved by: Sarah Dobrowolski

Seconded by: Sarah Miles

Carried.

TASK: Erin to send approvals to general manager for approval. - **COMPLETED**

5.1 2017-2018 Financial Statements

The Board review of the 2017-2018 Audit information submitted by the two appointed independent auditors was tabled until the November 3rd meeting.

5.2 Income Spending Proposals

Objective: Review incoming spending options previously submitted to the RSC Treasurer and determine priority on spending. The top spending priorities were discussed as being:

- Purchase Tablets for Judging System
- New Banners for Nationals (the current banners are in rough shape)
- Purchase of Accounting Software (ex. quickbooks)

- Movement of Bank Account to Nationwide Bank Account
- Look at a website/registration software system that accepts automatic payments
- Honorarium to Jodi Harrison for updating Judging Training Manual
- External Hard Drive Source
- Research Grants
- Formally changing our Name to include Jump Rope to go along with the international IJRU format
- Recording devices for speed boxes (this was done at WJR with go pros in each station to eliminate re-skips and cut back on the competition length) May be something to consider for more in the future.

The Board discussed options for prioritizing the income spending options. It was noted that the items should be prioritized on order of importance.

TASK: Emily to continue investigating above income spending options with priority placed on purchasing new tablets for the new results system.

5.3 Tablet Purchasing

This item was tabled until the November 2019 Board meeting.

6. 2020 National Championships

6.1 Awards

The Board reviewed and discussed optional changes for Awards to be presented at the 2020 RSC National Championships.

Motion: To approve the following awards structure for annual RSC National Championships:
1st to 3rd place ribbons will be awarded for all individual events, team events, precision group events, and team show for each age/gender category
1st to 3rd place medals will be awarded for team all around competitions (TAAC), Team Double Dutch Overall Competition (TDDO), Team Single Rope Overall Competition (TSRO) and Individual Single Rope Overall Competition (ISRO) for each age/gender category

Moved by: Sam Ashley

Seconded by: Jana Hamilton

Carried.

TASK: Erin to send the Awards confirmation to the National Tournament Committee so they can order appropriately for Nationals 2020

7. IJRU Update

7.1 IJRU Judges Training

The IJRU Judges Training link was sent via email to all clubs and was then sent via the RSC newsletter to the general membership. RSC also shared the information on social media. Clubs and PSO representatives are encouraged to remind judges that they need to begin their training as soon as possible to ensure they meet the judging requirements for upcoming competitions. Judges are reminded that they should be following IJRU protocol and be completing the online modules prior to attending a live training session.

7.2 Judges Qualifications at RSC Competitions

The Board reviewed the RSC Judge Qualification Policy. The following items were discussed:
- Nationals should be a minimum level 2 but Level 3 is preferred.

- National qualifying events should be a minimum Level 1, but Level 2 is preferred
- Technical committee qualifications were added to the document. Technical committee will be selected by the National Tournament Committee. Technical committee will need to complete all IJRU components
- Requirement to providing 1 difficulty judge per 5 athletes to ensure competitions have a balance in judges

Motion: To approve the RSC Judge Qualification Policy as amended.

Moved by: Jana Hamilton

Seconded by: Sarah Dobrowolski

Carried.

TASK: Erin to post the RSC Judge Qualification Policy to the website and distribute to all club contacts.

7.3 Changes to RSC Rulebook

Since distributing the RSC Worlds Qualification policy RSC has received feedback/questions regarding changes that are being implemented. The following changes/questions were discussed by the board

- U11 Mixed Teams - currently the IJRU Competition manual states that on mixed teams a male and a female must participate in all events. The question was raised regarding U11 Mixed Teams as to whether or not this rule applies. Previously, RSC allowed for younger teams to have one male and one female participate in the majority of events (ex. a team with 4 girls and 1 boy would not have to have the boy compete in all events).
 - Discussion: to keep the current rule or remove the rule altogether

Motion: To approve that on U 11 mixed teams both genders must be present in at least 3 of the events in the Team All Around competition.

Moved by: Sam Ashley

Seconded by: Sarah Miles

Carried.

- U11 athletes turning 12 between September - December 2020
 - Currently the age cut-off for these athletes is December 31, 2020. However athletes with birthdays between September and December 2020 may not want to attempt to qualify for Junior Worlds and may prefer to stay in the U11 category. The question was asked, if athletes in this situation will be provided the choice as to the age category they register for.
 - Discussion: to confirm if this is mandatory to follow the age extension if NOT intending to attend World Juniors
 - Decision to maintain the current age categories as December 31,2020.

TASK: Erin to update Worlds Qualification Policy and resend to clubs and re-post on the website.

- Number of Qualifications for Nationals/Worlds:
 - There may be some confusion as to the way the document is worded regarding the qualification of athletes. It was brought up that it appears only 8 athletes 15+ years will qualify. The Board clarified that there will be 8 athletes qualify in all age/gender categories from 15 - 17 years, 18 - 29

- years and 30+ years resulting in a total of 32 available qualification spots for each age/gender category.
- RSC has also received feedback that the total number of athletes qualifying for track style events such as Wheel, Triple Unders, Multiple Unders etc. Should be increased. The decision to qualify 3 per event per province was to help address the concern over the length of the National Championships.
- 12 - 14 year Junior Worlds Qualification:
 - The Board has received feedback from one team that they do not agree that only overall athletes should qualify for Junior Worlds
 - The Board discussed the potential for changing this qualification structure but agreed that, to conform with LTAD objectives the 2020 qualification structure for Junior Worlds will remain as previously decided.

Erin continues to work on the RSC Competition Manual/Rulebook update. This is a slow and arduous process due to the number of changes and edits that need to be made. The goal is to have this completed by December 2019. Once a draft version is completed it will be sent to the Board for review.

7.4 RSC Judging Manual

Jodi Harrison is continuing to work on the RSC Judging Manual update. Similar to the RSC Competition Manual the process is slow and arduous. Once a draft version is completed it will be sent to the Board for review.

7.5 IJRU Technical Congress Expressions of Interest

As previously voted upon, the IJRU Technical Congress Expression of Interest was sent to the general membership on September 27, 2019 via the RSC newsletter. The deadline to apply is October 15, 2019. Sam Ashley will compile the list of applicants and send to the Board for review following the October 15 deadline.

TASK: Sam to send all IJRU Technical Congress Expressions of Interest to the Board for review following the October 15, 2019 deadline.

8. 2019 China Open Update

Members of RSC will be headed to the 2019 China Open from October 9 to 15, 2019. All members have been confirmed as registered with RSC.

9. New Business

- No new business to discuss

Erin left call at 6:16 pm

10. Coast to Coast

British Columbia - No report

Alberta - RSA Athlete Summit is October 18-20. Live judges training will be provided by Jodi Harrison. Leduc is hosting a National Jump Rope Day October 12

Ontario - ORSO workshop in early November.

Nova Scotia - Skipping Day in Canada on October 11, location to be determined. Try skipping event had many new kids out to try skipping and hoping to have them back for October 11. October 191 Mathikda Habalarson from Denmark coming to conduct a workshop and school demos. Provincial Teachers conference on October 25th to promote skipping in schools. Mini school competition will hopefully come out of that event.

11. Old Business

11.1 Email Motion - September 26, 2019

Motion: To approve the IJRU Technical Congress Expression of Interest form as presented.
Moved by: Mary Kish
Seconded by: Sarah Miles
Carried.

11.1 Tasks from Previous Board Meetings

September 8, 2019 Board Meeting

TASK: Erin to post National Records Submission Form on the RSC website. - **COMPLETED**

TASK: Erin to get pricing for tablets from different distributors and present to the Board of Directors. - **ASSIGNED TO EMILY - IN PROGRESS**

TASK: Erin to create the RSC Judge Certification Requirement Policy and send to the Board for review. - **COMPLETED**

TASK: Erin to send Worlds Championship Qualification Policy to clubs, PSO's and post on the RSC website. - **COMPLETED**

TASK: Erin to update the RSC Rulebook with the approved changes. - **IN PROGRESS**

TASK: Erin the International Open Competition Policy on the RSC website. - **COMPLETED**

August 17, 2019 Board Meeting

TASK: Erin to create application process and send out to general membership for Expressions of Interest for IJRU Technical Congress. - **COMPLETED**

TASK: Erin to change the age categories on the RSC 2019-2020 registration form.

April 14, 2019 Board Meeting

TASK: Sarah Dobrowolski to send information to Erin regarding the WADA Code to communicate to IJRU

November 18, 2018 Board Meeting

TASK: Erin to create the RSC National Tournament Committee Terms of Reference. - **NOT YET STARTED**

12. Next Meeting

November 3, 2019 @ 8:00pm (ADT)

13. Adjournment

- **Motion to adjourn:** Sarah Dobrowolski



- Carried.
- Meeting adjourned at 9:22 PM (ADT)