



RSC Board Meeting Minutes
October 28, 2018
8:00pm (AST)
Meeting via Skype

In Attendance: Erin Gillespie, Chair
Sam Ashley
Mary Kish
Sarah Dobrowolski
Cameron Short
Emily Whitman

Regrets: Sarah Miles
Amy Cornett

Recorder: Erin Gillespie

1. Welcome and Call to Order

The Chair welcomed the Board to the meeting. The meeting was called to order at 8:02pm (AST).

2. Approval of September 30, 2018 Meeting Minutes

Motion: To approve the September 30, 2018 Meeting Minutes as amended.
Moved by: Mary Kish
Seconded by: Sarah Dobrowolski
Carried.

3. Approval of the Agenda

Motion: To approve the October 28, 2018 Meeting Agenda as amended.
Moved by: Sarah Dobrowolski
Seconded by: Mary Kish
Carried.

4. Treasurer's Report

The Financial Statement as of October 8, 2018 was reviewed. The audited financial statements have been sent back to the auditor for final review and will be presented to the Board of Directors at the November 2018 Board meeting.

Appendix A: RSC Financial Statements as of October 8, 2018.

5. Online Judges Training/Testing Update

The Board discussed the progress related to the Online Judges Training/Testing. It was noted that the Rules Task Group has met to discuss the proposed amendments to the RSC Judging Manual. At this time, the Rules Task Group is continuing to review the content and has not yet put forward



recommendations to the Board of Directors.

Concerns were raised regarding the delivery of judging content to provincial officials. It was agreed that the RSC Judges Trainer should train officials based on the rules and not based on their opinion of the rules. The Board discussed creating a Standards of Practice policy for individuals who volunteer within the RSC organization to ensure that individuals are acting in a professional manner and in the best interest of RSC as an organization when representing RSC during workshops.

The Board reviewed the Terms of Reference for the Rules Task Group and discussed the direction and objective of the Rules Task Group for the 2018 – 2019 season. The Board agreed to allow the Rules Task Group to continue with the recommendations that they are currently working on. Once received, the Board will decide how to proceed with any changes for the 2018 – 2019 season and beyond.

6. 2018 – 2019 Member Registration Update

As of October 28, 2018 RSC, has received the following registrations:

- Full Memberships = 400
- Recreational Memberships = 255
- Associate Memberships = 281
- Total = 936

Of the 936 total memberships, 65 individuals have been registered as coaches. A number of coaches/teams are currently not in compliance with the RSC Minimum Coaching Requirements that were implemented as of September 1, 2018.

Currently there are:

- Total Coaches Registered = 65
- Coaches Missing Criminal Record Check = 28
- Clubs Not Meeting Minimum Coaching Requirements = 12

All clubs not meeting the minimum requirements have been notified via email of the requirements and the missing components of their registration.

There was a request to extend the deadline for clubs to meet the Minimum Coaching Requirements. The RSC Board discussed this request. It was agreed that Criminal Record Checks and Standard First Aid with CPR C must be completed immediately, however if clubs request extensions on the NCCP modules of Making Ethical Decisions and Coach Initiation in Sport this would be supported until December 31, 2018.

It was noted that ORSO will no longer be providing insurance to ORSO members and they will be required to register with RSC to receive insurance benefits.

The use of a Criminal Record Check for individuals who are only coaching adult athletes was discussed. It was agreed that from a standardization perspective, coaches should be required to have the same requirements regardless of the demographic they are coaching.

It was noted that some police detachments require a letter confirming that the, Criminal Record Check with Vulnerable Sector Check is required to participate within the organization. It was agreed that, RSC should create a letter template to provide to clubs, when requested.



TASK: Sarah to create a letter template to be used by individuals requiring a letter of confirmation from RSC for their Criminal Record Check.

7. 2019 Nationals Update/Hosting Guidelines/MOU

The Board reviewed the Nationals Hosting Guidelines. The Board added the hosting of National's schedule to the document. It was agreed that the Board would review the document and bring any final changes to the document to the November Board Meeting.

The Board of Directors reviewed the MOU and it was noted that the SOCAN fee that RSC currently pays is based on no admission being charged at competitions. The Board of Directors would like to review item #12 regarding charging admission at the National Championships. It was agreed that it would be in the best interest of the sport and sport growth to not charge admission at the National Championships. The Board will review this document at the November 2018 board meeting.

TASK: Erin to send MOU back to RSA to review, specifically with respect to the charging of admission at the National Championships.

8. RSC Waiver/Insurance Policy

The insurance policy is up for renewal December 31, 2018. RSC is in the process of obtaining quotes for insurance for the 2019 season. The quotes will be presented at the November 2018 Board meeting for review and approval by the Board of Directors.

9. RSC Newsletter Update

The distribution of the first edition of the RSC Newsletter was discussed. It was decided that RSC would wait to send the first edition of the RSC Newsletter until more registrations have been received in an attempt to ensure that it is received by the majority of the general membership. This will likely occur mid-November to early December. Until the newsletter begins distribution, RSC will continue to send important information via email to those members who are currently registered. Additionally, RSC will send all communication to PSO presidents to ensure PSO's are up to date on current and important information.

10. Awards Committee Terms of Reference

The Awards Committee Terms of Reference were reviewed. The email to be used for all award submissions was discussed. It was agreed that RSC would create an awards@ropeskiippingcanada.com email to be used for all awards submissions.

Motion: To approve the Awards Committee Terms of Reference as presented.
Moved by: Mary Kish
Seconded by: Sam Ashley
Carried.

10.1 Nationals Coach Achievement Award Criteria/Application

This item was tabled until the November 2018 meeting.

TASK: Erin to update the Nationals Coach Achievement Award Criteria Application to include the awards@ropeskiippingcanada.com email.



TASK: Erin to update the RSC Scholarship Application and Nationals Coach Achievement Award Application for the 2018-2019 season for review and approval at the November 2018 Board meeting.

11. ERSO Conference

Previously, the RSC Board of Directors had agreed to send a representative to the 2019 ERSO Conference March 2 – 3, 2019 in Mechelen, Belgium. The Board discussed who would be interested to attend this conference on behalf of RSC. The Board of Directors agreed that, if a Board member is unable to attend the conference, that a delegate of the Board would be appointed to attend.

12. New Business

12.1 IJRU Task Group Recommendations

The Task Group will re-review the IJRU constitution as there have been updates to the constitution since the Task Groups last review. The IJRU Task Group will send additional recommendations once complete.

12.2 Sport Canada Update

An update on the requirements to gain recognition from Sport Canada was provided. In recent communications with Sport Canada the following information was provided to RSC:

- Sport Canada does not provide official recognition for any sport or organization. Instead, it assesses the eligibility of existing organizations to apply for federal government funding to support programs, services, and other nationally based initiatives.
- Before beginning the eligibility process, an organization must be incorporated as a not-for-profit organization, be established in a minimum of 8 provinces/territories, and have a minimum of 5,000 members, which can be athletes, coaches, officials.
- NSO applicants must be the single national governing body for all aspects of the sport in Canada.

The RSC Board of Directors agreed that it is important for RSC to work towards achieving the first steps towards the eligibility process for government funding.

13. Coast to Coast

British Columbia – A small fall camp is being hosted in the coming weeks, with a competition being held on November 3, 2018. A full fall camp with all BC teams is not being hosted this year, as there were no teams interested in hosting the event.

Alberta – RSA hosted the RSA Skipping Summit October 19 – 21, 2018, which was well attended (100+ athletes, 60+ judges, 25+ coaches). Provincial judges' workshops will be in November 24 – 25, 2018 in Leduc, AB and January 19 – 20, 2019 in Okotoks, AB. Rope Skipping Alberta is seeing a growth in participation and a growth in clubs within the province including a new club in Lacombe, AB, potential for a new club in Edmonton, AB, and a group of individuals who have contacted RSC looking for club support near Grimshaw, AB.

Ontario – The ORSO workshop will be held November 3- 4, 2018 with 107 athletes registered and 27 instructors scheduled to attend, including individuals from the US. ORSO continues to encourage clubs to register with RSC. Hong Kong jumpers will be coming to Ontario February 9 – 10, 2019 for demos, all details are still to be confirmed. The athletes will be travelling from Ontario to BC.

Nova Scotia – All clubs have completed coaching requirements and will be finalizing registration with RSC in the coming days. Jump Energy continues to gain athletes from various Come Try Skipping Events. Annapolis club has reported almost doubling their membership from last season. Attempting to



Rope Skipping Canada

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schedule a winter workshop for end of January beginning of February 2019. Luke Boon and hopefully someone from Belgium will be attending as instructors for the workshop.

14. Old Business

14.1 Tasks from Previous Board Meetings

September 30, 2018 Board Meeting

TASK: All PSO representatives to send the contact information for their Provincial Judging Coordinators to Erin to forward to Ellory. – **COMPLETED**

TASK: Erin to send the draft MOU with amendments to the Board of Directors and to the RSA Nationals Coordinator for further review. – **COMPLETED**

TASK: Erin to communicate with Amy/Bonnie to determine who will be responsible for issuing insurance certificates to clubs when required. – **COMPLETED (Bonnie/Amy will both share this task)**

TASK: Erin to communicate with the insurance provider regarding impending renewal. – **COMPLETED (Awaiting response with renewal quote)**

TASK: Erin to post the RSC Sanction Form FAQ on the RSC website. – **COMPLETED**

TASK: Erin to send the IJRU Stakeholder Survey to the RSC General Membership. – **COMPLETED (Sent to all 2018-2019 Members)**

August 2018 Board Meeting

TASK: Sarah to draft guidelines for First Aid equivalencies for the September 9, 2018 meeting. – **IN PROGRESS**

TASK: Amy to contact the insurance company regarding the number of claims through the RSC insurance policy. – **COMPLETED**

TASK: Sarah to continue to update the RSC Waiver and send a draft version to the Board for review and approval. – **IN PROGRESS**

January 2018 Board Meeting

TASK: All Board members to review the Recreational Instructor Training Proposal and provide feedback at the February meeting. – **IN PROGRESS (to be reviewed once RSC has developed NCCP model)**

TASK: Mary to request to see the full content of the Recreational Instructor Training program for the Board to review. – **IN PROGRESS (to be reviewed once RSC has developed NCCP model)**

15. Next Meeting

November 18 @ 8:00pm (AST).

16. Adjournment



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Motion to adjourn the meeting at 11:01pm (AST).