

RSC Board Meeting Minutes
November 12, 2017
8:00pm

In Attendance: Sam Ashley, Chair
Erin Gillespie
Deirdre DeGagne
Amy Cornett
Jackie Ball
Sarah Dobrowski
Mary Kish

Regrets: Russ Patton

1. Approval of Board Retreat/October Minutes

Motion: To approve the Board Retreat/October Board of Directors Meeting Minutes as presented.

Moved by: Jackie Ball

Seconded by: Deirdre DeGagne

Carried.

2. Approval of the Agenda

Motion: To approve the agenda as presented.

Moved by: Jackie Ball

Seconded by: Amy Cornett

Carried.

3. Financial Report

Expenses for the Board Retreat have been received and reimbursement is being processed. Bonnie has sent out the financial update. As of October 31, 2017, there is currently \$23,652.47 sitting in the general account with additional memberships being received. The financial report from Deirdre and Bonnie currently does not match as related to the hosting of the 2017 National Championships. As a result, additional reconciliation needs to be completed to review and finalize.

TASK: Sam to communicate with Bonnie to send Financial Report to all of the members of the Board of Directors.

4. Policy & Procedures Manual

The changes to the Policy & Procedure were reviewed. Deirdre is still to connect with the Insurance company regarding the membership year. There was discussion regarding the Recreation Membership and whether it should be valid from the time of registration or from the same calendar year as the Full Membership.

TASK: Deirdre to contact the insurance company regarding the insurance and membership year.

TASK: All Board of Directors to determine whether the Recreational Membership should be valid from the date that they are registered or for the September to December year.

5. Strategic Plan

The first draft of the Strategic Plan was reviewed. Items to be addressed have been flagged on the Strategic Plan.

TASK: Erin to continue to review the strategic plan and resolve comments and finalize formatting.

6. Rules & Judging Update

Ellory was able to attend both the Ontario and BC Fall camps. The judging clinics went very well in both locations. Ellory has revised many of the judging documents and submitted to Kerry for review. In Ontario, the speed portion of the judging training was only theoretical and did not include a practical component.

TASK: Deirdre to ask Ellory and Kerry for a report on their progress for the December meeting. Deirdre to determine if a practical component can be included in all judging clinics.

7. Community Coaching Curriculum

Sam has reached out to Mike Hudson in Nova Scotia and has connected with him regarding developing the Community Coaching Curriculum.

8. Review of RSC Waiver and Medical Policies

Sarah

Sarah continues to work on reviewing the Waiver and Medical Policies.

TASK: Sarah to send the Medical Policies from World Jump Rope to Board of Directors.

9. Sanction Form

Deirdre/Erin

The Sanction Form was added to the Google Drive. Changes to the document were reviewed and will be changed. This form will be converted to a google form and will be able to be submitted online and tracked by the RSC Board of Directors. The tracking of the Sanction Form was discussed. The purpose of the Sanction Form allows the Board to see all of the information in one document. Additions to the Sanction Form include:

- Will there be qualified judges attending the event
- Are the participants attending, current Rope Skipping Canada Members
- Type of Event being hosted

The Sanction Form should be completed for all competitions and any event that includes more than just the general competitive membership.

TASK: Erin and Deirdre to finalize the document for the December meeting.

TASK: Board of Directors to determine who should be responsible for tracking the forms.

10. Nationals Hosting Guidelines

The Nationals Hosting Guidelines are being updated from the former Organizing Guidelines. This document currently exists and needs to be updated.

TASK: The Tournament Committee to review the Organizing Guidelines and update to provide a first draft to the Board of Directors for review.

11. Fundraising Ideas

Different fundraising ideas were discussed. The biggest obstacle currently to RSC is the Sport Canada recognition as a sport. Once that occurs, RSC will be able to receive government funding.

TASK: All Board of Directors to send their Fundraising ideas to Erin to compile and present to the Board.

12. New Business

a. Scoring Program

Mary currently has a copy of the new scoring file and an updated user manual. The testing process for the new scoring system has begun. The new program runs on Access 2016.

TASK: Mary to inform the Board once the testing on the new program is complete.

b. TryIt Skipping Events

Consistent branding for each province to use that includes signage and social media images. Rope Skipping Canada would print the posters and banners and send to PSO's and clubs to use at their own events. Additional media to be used would be videos to be made available. Unified branding that can be shared by provinces and clubs will help to promote events. Rope Skipping Canada will use Che Borden (AB) to help develop the communication materials related to TryIt ad campaigns. Che will be able to begin work on this project in January 2018. The goal will be to have the graphics and media kit available at the 2018 National Championships.

TASK: Sam to send video/animation ideas to Che to begin the process of developing the media to be used.

c. 2018 Nationals/Nationals Tournament Committee

The committee will begin work on the Nationals Hosting Guidelines. In previous years, the host committee has been responsible for the financial management of Nationals. The Board does not want the host committee to cut corners to make a profit. RSC should be responsible for the financial management of Nationals. Registration fees should be submitted to Bonnie and expenses related to the operating of the competition will then be paid by RSC out of the registration fees. Additional items such as sales of clothing, sponsorship money the club/province receives, and any additional fundraising profits will be kept by the host committee.

13. Coast to Coast

BC – October 21 – 22 BC hosted a Fall camp which was attended by about 130 athletes, which was hosted by Rope Works. Judging clinics on freestyle occurred at the camp, and feedback was positive. Jump Rope BC will be changing the President of their organization. Fraser Valley Classic was hosted and was a big success and provided a great opportunity for athletes and judges to train new judges in Power and Endurance. Clubs continue to do demos. Next big event will be Records Day, and there is a potential to invite other provinces.

Alberta – RSA hosted the Rope Skipping Summit in October. Unfortunately, no Canadian jumpers were available due to time constraints and cost of travel. The Summit had 94 jumpers attend and all have a very positive experience. Workshops were available for judges and athletes. All feedback received was positive. Demos continue to happen across the province. New Recreation club is being formed in Edmonton and will begin on November 23. Sport Tourism Calgary approached Amy regarding a potential funding opportunity for the hosting of 2019 Nationals in Alberta.

Ontario – Working on receiving all registrations. ORSO hosted workshop on October 14 – 15 which include approximately 70 jumpers. The timing left ORSO struggling to get instructors, however the event was a success. Clubs continue to do demos on a consistent basis.

Nova Scotia – Jump Energy has compiled membership information including 24 skippers, 13 pre-competitive skippers. Annapolis Royals are the only other competitive club in NS. There are a number of schools who will be trying to start clubs in the new year, which will increase Recreation

Memberships. The interest in school memberships came from the presentation that was provided at school seminar at the end of October.

14. Next Meeting

December 10, 2017 @ 8:00pm (Atlantic)

15. Adjournment

Motion: To adjourn the meeting at 10:37pm (Atlantic)
Moved by: Jackie Ball
Seconded: Mary Kish
Carried.