**RSC Meeting Minutes**

**May 27, 2018**

**8:00pm (AST)**

**Meeting via Skype**

**In Attendance:** Erin Gillespie, Acting Chair

Sam Ashley

 Sarah Dobrowolski

 Cameron Short

 Sarah Miles

 Emily Whitman

 Mary Kish

 Amy Cornett

 Deirdre DeGagne, Tournament Committee Chair

**Recorder:** Erin Gillespie

1. **Welcome and Call to Order**

The meeting was called to order at 8:05pm (AST). The meeting was called as a special meeting of the RSC Board of Directors to review the 2019 National Championships host location proposals submitted by Rope Skipping Alberta. As such, normal business was not conducted.

The Board agreed to have Autumn Nesdoly, Rope Skipping Alberta Vice-Chair and Bill, Bonnyville Town Councilor join the call to discuss the 2019 Rope Skipping Canada National Championships host location.

1. **2019 National Championships**

Autumn Nesdoly from Rope Skipping Alberta reviewed the proposal that was circulated prior to the meeting for the host location of Bonnyville. Alberta, C2 Centre.

Bill, who is a city councilor from the City of Bonnyville, joined the call to present the town’s perspective on hosting the 2019 National Championships. Bill reviewed the town’s composition and the importance of recreation to the Town of Bonnyville. The town has hosted large sporting events in the past such as the Alberta Summer Games, World Junior A Challenge etc. The town currently has a number of grants available to help offset the costs of hosting the 2019 National Championships that can range from $5000 to $25,000. The specific funding available would be determined once the location was approved.

Questions from the Board regarding Bonnyville included:

* Nearest Airport
	+ Edmonton International Airport is the closest airport. There is also a daily flight from Calgary to Bonnyville via Integra Air
* Sport Floor – what are the dimensions of the sport floor
	+ University sized basketball court as per the hosting guidelines. Sport floor can come in rolled floor, tiles or wood sport floor but all options are available
* Projected Costs – does this include pipe and drape, tables, chairs etc
	+ The quote currently does not include these items but could be expected to be about $950
	+ The Board asked Autumn to provide additional information on cost of piping and draping and table and chairs and skirts
* Sound system
	+ The current sound system in the arena would be used
* Live Streaming
	+ Confirm if there is a hard-line internet connection and if there is a cost associated with it
	+ Confirmed - there is no cost associated with the live stream
* Arena Glass
	+ This will be removed similar to what they do for the rodeo
* Hotels/Camping Facilities
	+ Reasonably priced and breakfast is included
* Restaurants
	+ There are restaurants within walking distance, food services within the arena, Sobey’s grocery store also within walking distance
* Bussing within Bonnyville
	+ There are many bussing companies within the community as well as the potential for rental vehicles being donated from local dealerships
* Promoting the competition
	+ Cold Lake has expressed interest in starting a team and the hope would be to have a legacy project to help drive this.
	+ Moose lake is a very attractive spot for camping and the plan would be to promote the event within the local media and social media
	+ Lake land connect (lakelandconnect.ca) is a web based media company that can help promote the event.
* Outside Vendors
	+ Fundraising, rope providers, larger fundraising ideas at the events

**Leduc:**

Autumn reviewed the proposal that was circulated prior to the meeting for the host location of Leduc, Alberta, Leduc Recreation Centre.

 Questions from the Board regarding Leduc included:

* Ice Machine Use
	+ There is a cost for the first aid room and the cost of using the ice machine within the facility
	+ What room is actually being used for First Aid
* Chairs was an additional $375 is the cost for 500 chairs (judges room, eating space, competition space)
	+ To be confirmed
* Tables and chairs are also included as well as pipe and drape costs
	+ Pipe and drape would be required to go across the two spaces
	+ Additional pipe and drape would be required for the competition floor
* Food services within the facility will be open
	+ There are no food services within walking distance
	+ But there are food services available within the city
* Two grants are available
	+ Sport Tourism
	+ LRC Event Planning
	+ Each worth approximately $5000
* Alberta Sport Connection grant would be available to RSC
	+ Give up to $10,000 for National competitions
* There are certain grants which are only available to the PSO
* Ministry of Tourism for Alberta also provides grants for hosting of the National Championships

**Olds**

Autumn reviewed her attempts to connect with the host location of Olds, Alberta, Olds College.

* Olds College has been contacted (booking department) who indicated that they would respond via email and have been unreachable since that point
* Deirdre was able to connect with an individual from Olds who indicated they would be open to hosting the event again
* The facility rental would be $300 per day per gym = $900 per day for the facility which included tables and chairs
* There could be incorrect information provided from Olds since the conversation was so short

Additional discussion with Autumn took place and included the following items:

* Is RSA more in favour of 1 location over another?
	+ Some board members were more in favour of Leduc and some for Bonnyville
	+ But there was no vote for which one would be more preferred
* What is the timeline for securing a venue?
	+ Timeline for securing a location would be at the latest June 30, 2018
	+ Best case scenario would be to have a final decision within two weeks (by May 31, 2018)

Autumn expressed some challenges in providing adequate information to the Board of Directors for consideration as clear and consistent hosting guidelines were not communicated (ex, tables, chair, pipe and drape). Autumn suggested from a host organizing committee perspective that a clear and concise document of the exact requirements for the National Championships host location needs to be created.

It was noted that, Rope Skipping Alberta has secured a summer student grant for 8 weeks for 30 hours per week for the position of Nationals Coordinator.

*Autumn Nesdoly left the call.*

**Board Discussion regarding the 2019 National Championships host location bids:**

* It was agreed that the RSC Board would like to see a complete proposal from Olds prior to making a final decision on the location
* The costs associated with each location is higher than past National Championships
	+ The average complete cost of hosting a National Championship has historically been approximately $30,000
* Concerns regarding the look and feel of the town of Bonnyville
	+ Will the facility be too large for then number of athletes and spectators in attendane
* Bonnyville has the most community support and the potential for financial support from the community

**Take Away:**

RSC would like to see a complete proposal from Olds College and will move forward with a decision pending the proposal submission. It is anticipated that the 2019 National Championships, will be the most sensitive year for registrations given the fact that is it the final World Jump Rope (WJR) year. It was discussed that there is a potential for some clubs to opt to forgo attending Nationals to be able to attend WJR. Historically, facility cost have averaged around $12,000 - $13,000 for the facility, tables, chairs, pipe and drape, live streaming ability, table skirts.

1. **Old Business**

**13.1 Tasks from Previous Board Meetings**

**April 2018 Board Meeting**

**TASK:** Sam to send sizes of Team Canada shirts to Deirdre to be ordered for Team Canada athletes.

**TASK:** Erin to contact Rope Skipping Alberta regarding the photographer from Alberta. **– COMPLETED (Individual unavailable)**

**TASK:** Mary to contact Anita with a request to coordinate the individuals who will determine the Sportsmanship Award recipient. **– COMPLETED**

**TASK:** Erin to email Rope Skipping Alberta regarding clubs and coaching standards within RSC clubs. **– COMPLETED**

**TASK:** Erin to draft communication to be sent to Rope Skipping Alberta for the Board of Directors to review and then send the communication to RSA. **– COMPLETED**

**February 2018 Board Meeting**

**TASK:** Sarah to speak with the injury lawyer regarding the online collection of the waivers. **– IN PROGRESS (later date)**

**January 2018 Board Meting**

**TASK:** All Board members to review the Recreational Instructor Training Proposal and provide feedback at the February meeting. **– IN PROGRESS**

**TASK:** Mary to request to see the full content of the Recreational Instructor Training program for the Board to review. **– IN PROGRESS**

 **December 2017 Board Meeting**

**TASK:** The Tournament Committee to review the Organizing Guidelines and update to provide a first draft to the Board of Directors for review. **– IN PROGRESS**

1. **Next Meeting**

June 16 2018 @ 12:00pm (AST)

1. **Adjournment**

The meeting was adjourned at 11:00pm (AST)