



**RSC Board Meeting Minutes**  
**March 22, 2020**  
**8:00pm (ADT)**  
**Meeting via Skype**

**In Attendance:** Erin Tresoor, Chair  
Sam Ashley  
Emily Whitman  
Cameron Short  
Sarah Dobrowolski  
Sarah Myles  
Mary Kish  
Jana Hamilton

**Regrets:**

**Recorder:** Erin Tresoor

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**1. Welcome and Call to Order**

The Chair welcomed the Board to the meeting. The meeting was called to order at 8:04pm (ADT).

**2. Approval of February 23, 2020 Meeting Minutes**

This item was tabled until the next Board meeting.

**3. Approval of the March 12, 2020 Meeting Minutes**

**Motion:** To approve the March 12, 2020 Board Meeting Minutes as presented.

**Moved by:** Sam Ashley

**Seconded by:** Sarah Dobrowolski

**Carried.**

**4. Approval of the Agenda**

The following amendments were made to the agenda:

Remove 7 2021 Worlds Qualifying Event (this will be discussed under #6)

**Motion:** To approve the March 22, 2020 Meeting Agenda as amended.

**Moved by:** Sarah Dobrowolski

**Seconded by:** Sam Ashley

**Carried.**

**5. Treasurers Report**

The Board reviewed the financial statement ending February 29, 2020. There were no additions or questions with respect to the statement.

Mary Kish and Jana Hamilton joined the called at 8:08pm (ADT).

### **5.1 2018-2019 Financial Audit**

The Treasurer is working on setting up the two appointed auditors with the necessary information required for the audit. The treasurer will provide an update at the April Board meeting.

## **6. 2020 National Championships Update**

As per the motion that was approved at the March 12, 2020 Special Board meeting, the 2020 National Championships has been postponed complying with current public health regulations that limit the number of individuals that may be present at a gathering. Based on the current public health climate the Board explored options for rescheduling the 2020 National Championships. The following options were discussed:

- Hosting the 2020 National Championships (timing to be determined based on the public health climate)
- Hosting a 2021 World Qualification Event (timing to be determined based on the public health climate)
  - Any athlete from across the country would be permitted to attend this event
  - Limiting the number of athletes at the event would become a challenge in this case
  - Only athletes 12+years would register to go and only those athletes attempting to qualify for international events would attend
  - This would alleviate having to host provincial events prior to the qualifying event
- Changing the timing of the 2021 National Championships to be hosted in January/ February 2021
  - Weather could impact the ability to host an event during this time

Overall it was agreed that, to avoid late registrations and RSC having to estimate the number of registrations for the upcoming World Championship event, RSC should host a qualification event that can be used to qualify for the next IJRU events.

It was agreed that if no event could be held in 2020 than a National Championships should be held as early as possible in 2021 (between January and March). All of the RSC plans are contingent on IJRU announcing the hosting of a World event in 2021. If IJRU decides to postpone their event, then RSC would amend the timings of the National proposal.

The Board discussed the location of the event, as the original 2020 National Championships was set to be held in British Columbia. The Board discussed moving forward, that the first event to be hosted should be offered to Jump Rope BC. Following that, the same schedule that is outline in the RSC Policy and Procedure manual will be followed.

**TASK:** Erin to communicate to Jump Rope BC that they will be afforded the first opportunity to host the next event.

The Board also discussed the need for scheduling criteria as we move forward to planning an additional event.

**TASK:** Erin to create scheduling criteria to present to the Board regarding the minimum timeline for rescheduling the National Championships.

### **6.1 Awards Committee**

The deadline to apply for the 2020 RSC Post-Secondary Scholarship and National Coach Achievement Award is April 15 annually. The Board discussed how to move forward with these awards and agreed that, the Post-Secondary Scholarship has already been budgeted for

and should be awarded for the 2019-2020 season. It was agreed that the deadline for submission can be moved to May 30 for the 2020 year. The Board agreed that the National Coach Achievement Award should move forward as planned with the deadline to apply extended to May 30, 2020.

**TASK:** Erin to email all clubs and general membership that the RSC Post-Secondary Scholarship will still be awarded for the 2020 season.

**TASK:** Erin to inform the Awards Committee Chair of the new timelines with respect to the RSC Post-Secondary Scholarship and National Coach Achievement Award.

## **6.2 Rescheduling of RSC Annual General Meeting**

Due to the postponement of the 2020 National Championships, RSC has also had to postpone the 2020 Annual General Meeting. To comply with the RSC bylaws, the RSC Board of Directors discussed the rescheduling of the 2020 Annual General Meeting. Potential options discussed included:

- Hosting an online Annual General Meeting
  - Challenges could arise with respect to hosting online and obtaining quorum
  - In some provinces, the Annual General Meeting needs to occur within 6 months of the fiscal year end
- Rescheduling the Annual General Meeting to the new date of the 2020 or 2021 RSC Event

It was agreed that the planning of this event cannot happen until the timeline for upcoming events can be determined. It was agreed that if an event can be hosted in 2020 the Annual General Meeting should be hosted at that time. If no event can be hosted, the RSC Board will explore hosting an electronic AGM.

It was agreed that PSO representatives should communicate with their perspective Boards and report back on the preference of each province as to how to reschedule the AGM.

## **7. Membership Fee Review**

The Chair presented to the Board the recommendation that membership fees be changed to include one all-inclusive membership fee rather than separate membership fees based on position within the organization. Currently, the RSC membership fee provides members with access to the RSC insurance policy and all membership fees are allocated to the general operating budget within the organization.

From a membership benefit analysis, it appears that all members should be paying the same fee as they receive the same benefits from their membership dues. Additionally, one membership fee would allow athletes to transition from recreational to competitive without the need to resubmission of membership documents or fees, which would decrease administrative time allocated to these tasks. Currently the membership tiers provide differing access to voting at the annual general meeting, with associate and recreational members having limited voting rights.

The current membership fees are:

- Recreational - \$7
- Associate - \$10
- Full - \$20

Based on the 2018-2019 Membership report (the 2019-2020 Membership report is still being confirmed) the breakdown of memberships is as follows:

- Recreational - 421 @ \$7 = \$2,947
- Associate - 381 @ \$10 = \$3,810
- Full - 608 @ \$20 = \$12,160

- Total Members 1410 = \$18,917

The Board reviewed different membership fee options based on the number of full members as follows:

- \$10 Membership Fee = ~\$14,100 in membership revenue annually (reduction of ~\$4,817)
- \$12 Membership Fee = ~\$16,920 in membership revenue annually (reduction of \$1,997)
- \$15 Membership Fee = \$21,150 in membership revenue annually (increase of \$2,233)

The Board further discussed the options for membership fees and agreed:

- 2 Tiers of Membership - to avoid a large operational financial impact on the organization
  - One for recreational and one for full members
    - Recreational = \$5
    - Full = \$20
  - Judges should be required to pay the full membership fee
- It was agreed that RSC is attempting to grow numbers across the country and barriers should be reduced to accomplish this goal
- The focus should be growing the number of athletes within the organization not necessarily the total number of individuals within the organization
- It was agreed that memberships should not be transferrable, and members should be required to register again if they are choosing to change membership types once they have already registered
- Having PSO's have more of a role in registration would be important to be able to manage the number of members and the inaccuracies in registrations

Sarah Dobrowolski left the call at 9:08pm (ADT).

**TASK:** All PSO Representatives to present the new membership structure to their PSO Boards

## 8. Team Canada Manager/Head of Delegation Selection

The Board reviewed the Expressions of Interest submitted for the Team Canada Manager/Head of Delegation position. As of the February 29, 2020 deadline the Board only received one expression of interest.

**Motion:** To approve Cameron Short as the RSC Team Canada Manager/Head of Delegation for the next IJRU international event, with the dates to be announced at a later time.

**Moved by:** Mary Kish

**Seconded by:** Jana Hamilton

**Carried.**

**Abstention:** Cameron Short

## 9. IJRU Update

### 9.1 2020 World Championships Update

Since the communication was sent out postponing the 2020 IJRU World Championships there has been no further communication from IJRU on their intent to host their event in 2021. As the current public health climate continues to evolve the RSC Board of Directors will need to discuss and make decisions on National events as information becomes available from IJRU.

### 9.2 Team Canada Uniform Policy

The item was tabled until the April Board meeting.

### **9.3 RSC Worlds Qualification Policy Update**

The Board reviewed the current RSC Worlds Qualification Policy. There were two items that the Board discussed relating to the policy:

- Time Allotments for the U11 Freestyle Events:
  - Currently the World's Qualification Policy outlines a maximum time of 60s for U11 individual freestyle events, while the competition manual outlines a maximum time of 75s for these events. The Board discussed both options and the benefits and challenges of each time limit. The original purpose of a shorter time limit was to focus on quality of movement, rather than quantity of movement.
  - It was agreed that PSO's should discuss the timing and report back to RSC
- Breaking Ties in Speed Events
  - Currently the policy does not outline the process for breaking ties in speed, endurance and power events. The Board discussed potential options for how to break ties in these events including:
    - Jump Off
    - Use the athlete's provincial qualification score
  - PSO representatives to go back to their Board of Directors and determine any additional options

### **10. RSC Provincial Promotion**

This item was tabled until a later Board meeting.

### **11. Coast to Coast**

**British Columbia** - Provincial Competition has been postponed.

**Alberta** - Provincials has been postponed and there is no date for the next Board meeting.

**Ontario** - Provincial has been postponed.

**Nova Scotia** - Provincials occurred in March. Sport Nova Scotia Awards are scheduled to be held, but it is doubtful that this will happen at this time. Nominations must be submitted by the end of March 2020.

### **12. New Business**

### **13. Old Business**

#### **11.1 Tasks from Previous Board Meetings**

#### **February 23, 2020 Board Meeting**

**TASK:** Emily to send the request for the information from the 2018-2019 Fiscal Year be sent to the appointed individuals from the General Manager.

**TASK:** Erin to send the RSC National Championships Tablet Use Agreement to Jump Rope BC. - **COMPLETED**

**TASK:** Sam to send the specific information on additional live streaming equipment to the NTC.

**TASK:** Erin to follow up with the NTC regarding the questions posed surrounding the National Championships. - **COMPLETED**

**TASK:** Erin to send confirmation to purchase internet equipment within the NTC budget to the NTC Chair. - **COMPLETED**

**TASK:** Erin to update the RSC Judging Qualification Policy and send to the Board for review. - **IN PROGRESS**

**TASK:** Erin to submit the approved IJRU Entry Reservations by February 29, 2020. - **COMPLETED**

**TASK:** Erin to post the updated RSC World's Qualification Policy to the website. - **COMPLETED**

**TASK:** Erin to request confirmation from IJRU that transferring of packages from athletes to other individuals. - **COMPLETED**

#### **January 26, 2020 Board Meeting**

**TASK:** Erin to create the RSC General Manager Terms of Reference for the Board to review at the February Board meeting. - **NOT YET STARTED**

**TASK:** Emily to move forward with setting up the Wave Accounting Software with the goal of having the ability to produce invoices by the 2020 RSC National Championships. - **IN PROGRESS**

#### **January 12, 2020 Board Meeting**

**TASK:** Erin to begin creating World's registration form to be reviewed by the Board at the March Board meeting. - **NOT YET STARTED**

**TASK:** Emily to investigate the use of square or PayPal to accept Worlds Registration fees. - **IN PROGRESS**

#### **April 14, 2019 Board Meeting**

**TASK:** Sarah Dobrowolski to send information to Erin regarding the WADA Code to communicate to IJRU

#### **14. Next Meeting**

April 19, 2020 @ 8:00p (ADT).

#### **15. Adjournment**

Motion to adjourn the meeting at 10:48pm (ADT).