



Rope Skipping Canada

Saut à la Corde Canada

RSC Board Meeting Minutes

March 10, 2019

8:00pm (ADT)

Meeting via Skype

In Attendance: Erin Gillespie, Chair
Sam Ashley
Mary Kish
Sarah Dobrowolski
Cameron Short
Emily Whitman
Amy Cornett
Sarah Miles

Recorder: Erin Gillespie

1. Welcome and Call to Order

The Chair welcomed the Board to the meeting. The meeting was called to order at 8:05pm (ADT).

2. Approval of February 17, 2019 Meeting Minutes

Motion: To approve the February 17, 2019 Meeting Minutes as amended.
Moved by: Emily Whitman
Seconded by: Mary Kish
Carried.

3. Approval of the Agenda

Motion: To approve the March 10, 2019 Meeting Agenda as presented.
Moved by: Mary Kish
Seconded by: Emily Whitman
Carried.

4. Insurance Update

The Board reviewed the quote that was received for added D&O coverage. Key areas that were discussed included:

- D&O Liability Limit: Two options were provided for coverage, \$1 million at a cost of \$695 and \$2 million at a cost of \$1042. The Board discussed the liability options and agreed that it would be beneficial to obtain the maximum amount of insurance possible to ensure adequate coverage moving forward.
- Extension of D&O Insurance to Clubs: The insurance company has indicated that the RSC D&O insurance may be extended to incorporated clubs at a cost of \$150 per year per club. This would require that clubs become member of the organization which would result in a change to the bylaws. The Board discussed the implication this may have on club registration, given that not all clubs are incorporated.



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The Board agreed that the extension of D&O Liability insurance should be undertaken to ensure all incorporated clubs are adequately covered moving forward.

Sam Ashley joined the call at 8:17pm (AST).

5. IJRU Update

On February 24, 2019 RSC received confirmation from IJRU that RSC has been granted Provisional Membership to IJRU. The anticipated membership fee associated with provisional membership to IJRU is \$100 USD. This will be confirmed when RSC received the registration invoice from IJRU. The change in IJRU membership status allows RSC to participate in a greater capacity within the IJRU organization and will allow RSC to have voting rights at the inaugural IJRU AGM to be held in Norway in July 2019. RSC will be entitled to send 2 delegates to the IJRU AGM and will be entitled to 1 vote between the 2 delegates. Information was sent out to all Provincial Organizations regarding the potential for provinces to contribute financially to offset the costs of RSC sending a delegate to the AGM in Norway. RSC has received confirmation that the AGM will take place July 10 at 1400hrs – 1700hrs. RSC has not received confirmation from any provinces on their ability to contribute financially to sending an individual to the AGM. Two provinces have indicated that members of the province are already scheduled to attend the World Jump Rope World Championships. Jodi Harrison (Alberta), Carly Simpson (Ontario), and Becca Simpson (Ontario) will be attending on behalf of their respective teams. The Board discussed reaching out to these individuals to request their attendance at the IJRU AGM on behalf of RSC.

TASK: Erin to email Carly Simpson, Jodi Harrison, Becca Simpson to determine if either would attend the IJRU AGM on behalf of RSC. - **COMPLETED**

6.1 2020 National Championships

The Board previously discussed the options available for RSC with respect to the timing of the 2020 National Championships due to the early registration deadline for the 2020 IJRU World Championships. To this extent the Chair communicated with IJRU and received the following information:

- 2020 World Championships Registration Deadline: IJRU has indicated that the registration deadline will most likely be May 1, 2020, potentially sooner. They have also indicated that they will in all likelihood make accommodations for countries like Canada that have mandated qualifying events after the registration deadline. In this case, they have indicated that a late fee for registration will not be charge. IJRU has indicated that RSC may register athletes prior to the registration deadline and submit payment for the fees and provide the exact athletes names following the National qualifying event.
- Registration Fees: The registration fee has not yet been determined but IJRU anticipates it to be similar to the WJRF package prices.
- Registration: Registration will be submitted by each country and not be individual athletes.

Based on the information received from IJRU the Board of directors agreed that for the 2020 National Championships it will be most efficient to keep the date the same as previous years. Moving forward the Board discussed the qualification structure for future IJRU World Championships and discussed the potential for the qualification to occur the year prior to the Championships event (ex. qualification for the 2022 World Championships would occur at the 2021 National Championships). The Board agreed



to revisit the qualifying structure in the summer of 2019.

TASK: Erin to email Jump Rope BC to inform them that Nationals will remain on the long weekend in May 2020. – **COMPLETED**

6. 2019 Nationals Update

The next NTC meeting will occur on March 11, 2019. At this time the NTC reported the following items:

- Currently in the process of finalizing the National Championships logo
- Will be reviewing the coach's badges at the next meeting
- Participation ribbons and ribbons for precision group and team show are ready to be ordered once registration numbers have been received
- Call has been sent out for team photos and bios for the program
- Registration package is being created and will be ready to send out in the coming weeks
- NTC will review white judging shirts at the next meeting

The Board discussed the Grands information that was submitted by the NTC. The Board agreed that, given the National Championships are upcoming in 2 months and there are anticipated changes to the competition structure in 2019-2020, the competition structure, including the inclusion of Grands, should remain the same for the 2019 National Championships.

Amy Cornett 8:30pm (AST).

7. Coaching Requirements

The Board reviewed the updated 2019-2020 Coaching Requirements.

Motion: To approve the 2019-2020 RSC Coaching Requirements as presented.
Moved by: Sarah Dobrowolski
Seconded by: Sarah Miles
Carried.

TASK: Erin to post the approved 2019-2020 RSC Coaching Requirements on the RSC website. – **COMPLETED**

8. Videoing Request

Rope Skipping Alberta submitted a request to RSC to allow coaches to use their own recording device while in the coaching box. Currently the RSC Rulebook indicates that coaches are not permitted to have videoing devices in the coaching box. The rationale provided by RSA for the use of personal recording devices in the coaching box included the use of the video for both appeals and confirmation of records. The Board agreed that it is a reasonable step forward to permit the use of personal recording devices in the coaching box. It was also discussed that currently FISAC does allow the use of personal recording devices in the coaching box. Key notes that were discussed included:

1. The recording device cannot have a light that remains visible/on during the recording
2. Currently personal videos are permitted to be used for appeals so long as they show they the athletes' feet completely in the entire video and the call out is audible. These criteria would remain in effect with the use of personal recording devices in the coaching box.
3. The personal recording device should not be overly large so as to cause a distraction to



athletes or officials.

Motion: To approve the use of personal cell phones as recording devices in the coaching box at all RSC sanctioned events effective March 10, 2019, with the provision that a coach may only record their own athletes and the device must not be disruptive to the normal functioning of the competition (ex. no recording light). Only one coach is permitted in the coaching box at all times.

Moved by: Sarah Dobrowolski

Seconded by: Sam Ashley

Carried.

TASK: Erin to send amendment to the Rulebook re: personal recording device in the coaching box to provinces and club contacts. – **COMPLETED**

TASK: Erin to amend the Rulebook to reflect the changes to coaches being allowed to have recording device in box. – **IN PROGRESS**

TASK: Sam to include the information on the use of personal recording devices in the next RSC newsletter. – **IN PROGRESS**

9. 2019 Annual General Meeting

The Board was reminded that annual provincial reports are to be sent to the Chair no later than March 15, 2019.

10.1 Bylaw Amendments

The Board discussed proposed amendments to the bylaws which will be presented at the 2019 RSC AGM.

- International Participation: A requirements of membership with IJRU requires RSC to include in the bylaw's recognition of IJRU as the sole international governing body for Rope Skipping. Additionally, IJRU membership requires that the RSC bylaws recognize the WADA Code and agree to abide by the code. Previously, RSC submitted a letter of intent to IJRU to add both of these items to the RSC bylaws. The Board agreed both of these items should be added to the RSC bylaws to ensure RSC can maintain Provisional Membership status within the IJRU.
- Membership: The Board previously discussed adding a Club Membership option to the membership portion of the bylaws. Based on the information received from the insurance company on extending D&O insurance to incorporated clubs who are members of RSC.

The addition of a Club Membership to the RSC Membership structure was discussed. The following items were noted:

- If the Board agrees to add a Club Membership to the membership structure the fee must be presented at the Annual General Meeting for approval by the general membership. Currently the membership fees are:
 - Full Membership - \$20
 - Associate Membership - \$10
 - Recreational Membership - \$7
- During the 2018-2019 season there have been many administrative hours dedicated to the



registration of members to RSC. One area that has been identified as problematic is in the limited scope for Recreational vs. Associate vs. Full Members. The Chair presented to the Board of Directors the option of changing the membership structure to only include one membership which would allow individuals to participate in all events without limitation.

- The Board presented an alternative option which includes two membership fees:
 - o Full Members to include competitive athletes, judges, volunteers, and coaches
 - o Recreational Athletes to include only athletes
- The Board agreed that for the 2019-2020 season it would be best to leave the membership structure the same and potentially look to hire an individual as the RSC Registrar to alleviate the workload associated with membership registrations
- The Board also agreed that if a member registers as a full member they should not be permitted to change their membership to recreational once registered.
- The Board agreed that the club membership fee should be reflective of the additional cost to the RSC insurance policy which would be approximately \$150 per club per year.
 - o It was agreed that incentivizing clubs to become incorporated moving forward would benefit the organization
 - o For the 2019-2020 season it was discussed that clubs could opt-in to RSC Club Membership based on their incorporated status
 - o The following items were discussed:
 - Insurance would only extend to clubs that are incorporated and have paid their RSC Club Membership fee
 - If clubs do not register and pay the \$150 membership fee, then they will not be entitled to the insurance benefits associated with club membership and cannot obtain an insurance certificate with the club name on it
 - Clubs that opt in to the club membership will be granted 1 vote at the RSC AGM

Motion: To approve an RSC Club Membership as an option for incorporated clubs at a cost of \$150 per club per year beginning September 1, 2019.

Moved by: Emily Whitman

Seconded by: Sarah Dobrowolski

Carried.

TASK: Erin to change the Policy & Procedure to outline club memberships and send to the Board for approval and review at the April Board meeting. – **IN PROGRESS**

10. ERSO Conference Report

Tabled to the next meeting.

11. Treasurer's Report

The Board reviewed the RSC Financial statement as of February 28, 2019.

The Board reviewed the RSC 2019-2020 draft budget. The treasurer is currently working on the second draft of the budget and will send to the Board for review.

Expenses related to CanSkip will be coded as CanSkip Programming rather than CanSkip buttons.

TASK: Amy to send the Draft 2.0 of 2019-2020 Budget to the Board for review.



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12. New Business

13. Coast to Coast

British Columbia – Hong Kong workshop was well received. Records day was held in February which had participation from 5 of 6 BC clubs. Judges training has been continuing throughout the province. Jump Rope BC has been asked to jump in an Earth Day event in Surrey, BC which allow for interactions with individuals and demos. Jump Rope BC has approved a new logo and is working on new jerseys for Nationals. Skipping Sensation is going to Bainbridge Island for a competition.

Alberta – Team competition was held March 2 - 3, 2019 that was attended by 95 athletes that was a huge success. Demos continue across the province. Provincial Championships will be held April 6 – 7, 2019 in Grimshaw, Alberta. RSA recently launched a new provincial logo.

Ontario – Provincials will be held March 30 weekend. All clubs continue with demos and Jump Rope for heart events. Ontario has approximately 30 athletes that will attend the WJR World Championships in Norway in July. Athletes also participated in workshop with the Hong Kong athletes on February 10.

Nova Scotia – RSANS hosted the provincial championships March 9 - 10, 2019. The competition was well executed and included positive performances. RSANS implemented the recreational structure and split recreational athletes by school grade and awarded Bronze, Silver, Gold awards, rather than rankings. Athletes had a positive experience with the awards system. Current FISAC World Champion, Matilda Larson and Tim Martin visited NS in the first few weeks of March and participated in various demos leading up to provincials.

14. In Camera Session

The Board held an In Camera session which began at 9:46pm (ADT). The In Camera session ended at 10:08pm (ADT).

15. Old Business

15.1 Tasks from Previous Board Meetings

February 17, 2019 Board Meeting

TASK: Erin to communicate with PSO's to determine if they may have funds available to help support the initiative of sending an individual to the 2019 IJRU AGM. – **COMPLETED**

TASK: The Board will review the critical policies at the 2019 National Championships and develop a hiring framework for the individual to be hired.

TASK: Erin to confirm with the insurance provider and communicate to the Board the cost of extending the RSC director and insurance policy to clubs. – **COMPLETED**

TASK: Erin to add the RSC First Aid equivalencies Version 1.0 to the website. – **COMPLETED**

TASK: Erin to send the survey results to the RSC IJRU Task Group. – **COMPLETED**

TASK: Erin to email IJRU regarding the potential for changing registrations following the registration



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deadline for the 2020 IJRU World Championships. Additionally, to confirm how registrations will be received by IJRU (either countries register their athletes or individual athletes register themselves). – **COMPLETED**

TASK: Erin to post the 2019-2020 RSC Waiver on the website in June 2019.

TASK: Erin to communication decisions regarding the 2019 National Championships back to the NTC. – **COMPLETED**

TASK: Sam to include Nationals information in the upcoming RSC Newsletter. – **COMPLETED**

TASK: Erin to communicate the composition of the Awards Committee back to the delegates and provide direction on next steps. – **COMPLETED**

December 9, 2018 Board Meeting

TASK: Erin to include information on volunteer positions available within RSC in the winter RSC newsletter. – **IN PROGRESS**

November 18, 2018 Board Meeting

TASK: Erin to create the RSC National Tournament Committee Terms of Reference. – **NOT YET STARTED**

January 2018 Board Meeting

TASK: All Board members to review the Recreational Instructor Training Proposal and provide feedback at the February meeting. – **IN PROGRESS (to be reviewed once RSC has developed NCCP model)**

TASK: Mary to request to see the full content of the Recreational Instructor Training program for the Board to review. – **IN PROGRESS (to be reviewed once RSC has developed NCCP model)**

16. Next Meeting

April 14, 2019 @ 8:00pm (AST).

17. Adjournment

Motion to adjourn the meeting at 10:11pm (ADT).