

RSC Board Meeting Minutes
June 2, 2019
8:00pm (ADT)
Meeting via Skype

In Attendance: Erin Gillespie, Chair
Sam Ashley
Mary Kish
Sarah Dobrowolski
Cameron Short
Emily Whitman
Jana Hamilton
Sarah Miles

Recorder: Erin Gillespie

1. Welcome and Call to Order

The Chair welcomed the Board to the meeting. The meeting was called to order at 8:04pm (ADT).

2. Approval of April 14, 2019 Meeting Minutes

Motion: To approve the April 14, 2019 Meeting Minutes as presented.
Moved by: Sarah Dobrowolski
Seconded by: Mary Kish
Carried.

3. Approval of the Agenda

The following items were added to the agenda:

8.1 RSC Results System
9.1 Nationals Records

Motion: To approve the June 2, 2019 Meeting Agenda as amended.
Moved by: Sarah Miles
Seconded by: Emily Whitman
Carried.

4. Appointment of Executive Officers

At the July 11, 2018 RSC Board of Directors meeting the following positions were appointed for 2018-2020 term:

Chair – Erin Gillespie
Vice Chair – Sam Ashley
Secretary – Vacant
Treasurer – Amy Cornett
Registrar – Sarah Miles/Erin Gillespie



Amy Cornett is no longer the RSA provincial representative, leaving the positions of Secretary and Treasurer vacant. The role descriptions for both the Treasurer and Secretary position were reviewed.

Motion: To appoint the following individuals into the following Executive Officer positions for the term of 2019 – 2020:

Secretary – Jana Hamilton

Treasurer – Emily Whitman

Moved by: Mary Kish

Seconded by: Sarah Miles

Carried.

5. Insurance Update

The 2019-2020 proposal for insurance was reviewed. It was noted that the proposal that has been submitted is to extend/add additional Director and Officer insurance for the RSC Board of Directors to the current RSC main policy. The options provided in the proposal were:

- \$1 million D&O limit at a cost of \$695 per year
- \$2 million D&O limit at a cost of \$1042 per year

The Board discussed both options and decided that:

- The Board agreed that the preference is to increase the limit of the D&O liability premium to \$2 million.

Motion: To approve the additional D&O insurance coverage to the current RSC insurance policy up to the limit of \$2 million at a cost of \$1042 for the 2019-2020 policy period.

Moved by: Jana Hamilton

Seconded by: Sarah Dobrowolski

Carried.

The Board reviewed the club/PSO D&O application form that was provided by the insurance company. It was noted that upon registration, incorporated clubs and PSOs will be required to submit a payment of \$150 and the D&O Application form to be covered under the policy and to be considered in good standing with RSC.

The Board will receive a formal quote for renewal of the current RSC insurance policy for the July 2019 Board meeting to review and approve.

It was noted that it is the responsibility of the provinces to confirm that all members competing at competitions are members in good standing of RSC.

TASK: Erin to communicate the increase D&O limit to the insurance company. - **COMPLETED**

TASK: Erin to send the D&O Application form to all clubs/PSOs once the online registration system is available for the 2019-2020 season. – **IN PROGRESS – POSTED TO WEBSITE**

TASK: All provincial representatives to communicate with each PSO regarding the importance of



confirming all individuals attending competitions are registered members with RSC. – **COMPLETED**

6. Treasurers Report

The Board reviewed the financial statement ending May 31, 2019. It was noted that the National Tournament Committee continues to consolidate the expenses related to the 2019 National Championships. The RSC GM has indicated that a final Nationals financial statements will be presented to the Board in the coming months.

6.1 2017-2018 Financial Statements

At the 2019 RSC AGM the general membership approved for the RSC Board of Directors to appointment two members to review the financial statements and report back to the Board of Directors for final approval by July 31, 2019. The Board discussed the appointment of two individuals to review the financial statements from the accountant. The Board discussed that the individuals being appointed would review the unaudited RSC financial statements that were previously prepared by Erika Banwell. It was agreed that, given these individuals require access to the RSC financial statements it may be best for them to be located in Ontario, however this may not be required if the information can be sent electronically.

TASK: Erin to communicate with Bonnie regarding access to the financial records and Mary Kish to connect with members from Ontario to determine individuals who are interested in volunteering to review the financial statements. – **COMPLETED – REVIEW TO BE COMPLETED IN COMING MONTHS**

6.2 2019-2020 RSC Budget

The Board reviewed the Draft 2019-2020 Budget. The following items were discussed:

- Judges Training – to leave the amount allocated as \$1500 in the general operating budget and if required use National Championship funding to offset any additional costs as this is directly related to the operations of the National Championships.

There Board agreed that the other items listed in the draft budget were appropriate.

Motion: To approve the 2019-2020 RSC Budget as presented, with discretion left to the Board of Directors for spending not currently included in the approved budget.

Moved by: Emily Whitman

Seconded by: Sarah Dobrowolski

Carried.

7. National Championships

The following action items arose from discussions at the 2019 RSC AGM:

- **ACTION** – Change the coaching requirements document posted on the ‘membership’ section of the website. – **COMPLETED**
- **ACTION** – Change wording of the coaching requirements documents to specify that it is the completion of the ‘Making Ethical Decisions’ module AND test. – **COMPLETED**
- **ACTION** – Waiver and registration information to be posted no later than August 1, 2019. – **IN PROGRESS**
- **ACTION** – change the RSC Nationals Records form to reflect only records set at external competitions need to be submitted. – **IN PROGRESS**

Additional items that were discussed at the 2019 AGM open discussion included:



- National Championships – the length of the competition days can become problematic during years where registrations are high. The RSC Board of Directors will be examining the competition structure for the 2019-2020 season with the implementation of IJRU rules and an updated RSC rulebook
- IJRU Timelines – RSC needs to consider age cutoff timelines as a new Worlds qualifying structure is established. The Board will be reviewing this item and making a final decision prior to September 1, 2019.

7.1 Nationals Records

The Nationals Records Criteria and submission form were reviewed. The following items were discussed:

- The email being used for submissions should be an official Rope Skipping Canada email. It was agreed to use the info@ropeskippingcanada.com email for all submissions.
- Add in information regarding when the form needs to be submitted (ex. only at external events).

In reviewing the Nationals Record Criteria, it was agreed that all Board members would submit feedback to the Chair prior to June 16, 2019. The Chair would then compile the information and the Board would discuss the final document at the July 2019 Board meeting.

TASK: All Board members to review the document and submit feedback to Erin prior to the July 2019 Board meeting. – **IN PROGRESS**

8. IJRU

The RSC IJRU Task Group is currently reviewing the 3rd version of the IJRU Rulebook and has a meeting scheduled in the coming weeks. Following the meeting the IJRU Task Group will report back to the Board regarding their feedback on the latest version of the rulebook.

With the formation and implementation of the IJRU in the 2019-2020 season, the Board discussed key areas that must be examined within the RSC competition structure to help facilitate a smooth transition to adopting the IJRU rulebook. These items included:

- Age Groups Offered within RSC
 - Currently RSC offers male and female categories for the following age divisions:
 - U10, 11-12 years, 13-14 years, 15-17 years, 18-29 years and 30+ years
 - Discussion was had regarding changing the age groupings to align with the qualification structure for IJRU. The new age groups discussed included:
 - U10 years male/female
 - 11-13 years male/female
 - 14+ years male/female – this category would be open to all individuals attempting to qualify for the IJRU World Championships
 - 30+ years male/female – open to individual not wanting to qualify for the World Championships
 - It was discussed that the RSC age cutoff for athletes should align with the IJRU age cutoff to allow for consistency within the competition structure. The current version of the IJRU rulebook has an age cutoff of August 31 annually.
 - PSO's are encouraged to have Rookie/Recreational avenues for new athletes to have the opportunity to compete without the pressure of competing against experienced jumpers



- The introduction of new age categories will provide diversity within the competition environment
- Number of Qualifications per province
 - The Board identified the need to outline the number of athletes per category that each province can qualify for the National Championships
 - It was noted that the allowable qualification spots per province should allow for growth of additional PSO's
 - Currently the rulebook indicates a maximum of 40 athletes per category/gender division and 11 athletes per province
 - The Board agreed that 8 athletes per age division per province should be the maximum allowable
 - It was also discussed that of the 8 athletes per age division and category, 5 must be registered in the all-around competition and 3 may be registered as specialists/track style
 - One of the rationale points for requiring 5 athletes to be registered in the all-around competition is that awards are presented to the 5th place participant.
to
 - As of right now this would result in 32 athletes per age category as there are currently 4 registered PSO's
- Age Groups offered at Nationals
 - It was agreed that based on the number of athletes permitted to qualify per age category and gender division, that all age categories should continue to be offered at the National Championships.

The Board discussed the importance of approving the competition structure prior to the beginning of the competition season to ensure all members have a clear understanding of the competition structure as they begin their training seasons.

8.1 RSC Results System

The potential for adopting the IJRU Results System was discussed. It was noted that IJRU intends to have an electronic judging system using tablets for scoring. However, it is not clear when this system will be available. It was discussed that the current RSC judging system can be altered to conform with the IJRU judging system that is released. The estimated cost for this would be approximately \$1000 - \$1500. The Board discussed the option of altering the current RSC results system or the potential for adopting the IJRU results system. It was agreed that given the funds that are currently available in the NTC account it would be better to invest in the technology to upgrade to the IJRU judging system as soon as possible.

The Board discussed potential avenues to ensure that individuals within the RSC organization obtain the required training and troubleshooting skills to ensure full operation of the new system. It was agreed that given that the NTC has a surplus of funds, RSC could explore the costs associated with bringing individuals from IJRU to train RSC volunteers at the 2020 National Championships. This would provide on-site support throughout the entire event and would also allow for training throughout the competition.

TASK: Erin to communicate with IJRU regarding timelines for IJRU to provide judging system details and requirements for use by NSO's. – **COMPLETED**



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9. New Business

9.1 Nationals Records

During the National Championships the National Record for 30s Speed in the 13 – 14 male age category was broken. Video was posted online that has been identified to be a false start. The Nationals Results Coordinator has received emails from members regarding the video and the national record. It was agreed that National records are recognized and at the discretion of the Board of Directors to accept or reject a National record.

TASK: Mary Kish to send the video of the 30s speed in question for review and a final decision to be made at the July 2019 Board meeting. – **COMPLETED**

10. Coast to Coast

British Columbia – All teams had a positive experience at Nationals. Clubs are preparing for upcoming summer camps.

Alberta – No report as there has not been a Board meeting since the National Championships.

Ontario – Ontario clubs continue with Jump Rope for Heart demonstrations in schools. Several athletes are headed to Norway for the World Jump Rope World Championships.

Nova Scotia – Preparing for changes in the upcoming year. Events are upcoming in the summer in conjunction with partnerships with other sports (ex. skating). Provincial Sport Awards was held on June 1, 2019 with numerous athletes and coaches attending.

11. Old Business

15.1 Tasks from Previous Board Meetings

April 14, 2019 Board Meeting

TASK: Erin to communicate to Carly Simpson and Jodi Harrison reimbursement amounts. Erin to also communicate reimbursement amounts to PSO's to determine if they would like to participate. – **COMPLETE**

TASK: Erin to ask Jodi Harrison and Carly Simpson if they are willing to be trained as IJRU Judge Trainers. – **COMPLETED**

TASK: Once confirmation of judge's trainers Erin to communicate RSC representatives to Ernesto from the Pan American Rope Skipping Federation. – **COMPLETED**

TASK: Sarah Dobrowolski to send information to Erin regarding the WADA Code to communicate to IJRU

TASK: Mary Kish to obtain a quote for the plaque to include the logo, year, name of the award and coaches name. – **COMPLETED**

TASK: Erin to email the awards committee to determine if they will be in attendance at Nationals. **COMPLETED**



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TASK: Amy to purchase the coin sets for the Sportsmanship Awards for Nationals. – **COMPLETED**

March 10, 2019 Board Meeting

TASK: Erin to amend the Rulebook to reflect the changes to coaches being allowed to have recording device in box. – **IN PROGRESS**

TASK: Erin to change the Policy & Procedure to outline club memberships and send to the Board for approval and review at the April Board meeting. – **IN PROGRESS**

February 17, 2019 Board Meeting

TASK: The Board will review the critical policies at the 2019 National Championships and develop a hiring framework for the individual to be hired. – **TO BE COMPLETED AT 2019-2020 BOARD MEETINGS**

TASK: Erin to post the 2019-2020 RSC Waiver on the website in June 2019. – **COMPLETED**

November 18, 2018 Board Meeting

TASK: Erin to create the RSC National Tournament Committee Terms of Reference. – **NOT YET STARTED**

12. Next Meeting

Monday July 8 @ 8:00pm (ADT)

13. Adjournment

Motion to adjourn the at 10:10pm (ADT).