



Rope Skipping Canada

Saut à la Corde Canada

RSC Board Meeting Minutes

January 7, 2018

8:00pm (AST)

In Attendance: Sam Ashley, Chair
Erin Gillespie
Deirdre DeGagne
Russ Paton
Amy Cornett
Mary Kish
Sarah Dobrowolski
Jackie Ball

Recorder: Erin Gillespie

1. Approval of December Meeting Minutes

Motion: To approve the meeting minutes as amended.
Moved by: Sarah Dobrowolski
Seconded by: Amy Cornett
Carried.

2. Approval of the Agenda

Motion: To approve the agenda as presented.
Moved by: Deirdre DeGagne
Seconded by: Jackie Ball
Carried.

3. Financial Report

The Financial Report was sent to all of the provincial emails. Account details were discussed. Current balance is \$24,367.68. One outstanding Board Retreat expense remains to be submitted.

4. Membership Year

Currently the Rec Membership runs 1 year from the date that members register. The possibility of changing the Rec Membership to be consistent with the Full Membership (January 1 – December 31) was discussed. The potential for changing the Full and Rec Membership year to match the competitive year (September 1 – August 31) was also discussed. Currently RSC does not report membership numbers to the insurance company, so it is up to the discretion of RSC to determine what the membership year is.

Motion: To have Rope Skipping Canada adopt a membership year to reflect the Rope Skipping Canada competition year of September 1 – August 31 annually, beginning in the 2018-2019 competition year.

Moved by: Russ Paton



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Seconded by: Jackie Ball

Carried.

4.1 Insurance

Clubs are currently requesting new insurance certificates for the new year. When requesting updated insurance certificates clubs must send all required information. Russ will request to the insurance company to amend the insurance year to reflect the competitive season. This will allow clubs to only have to request one insurance certificate on a yearly basis.

TASK: Communication to be sent to Provincial organizations regarding additional requests for insurance certificates. All required information must be resent when requesting an insurance certificate.

5. Tournament Committee Update

Survey was sent by the Tournament Committee to determine estimated registration numbers for the 2018 National Championships. Currently approximately 27 teams (288 athletes) have responded to the survey. To be conservative, the budget is currently being completed with the expectation of 250 athletes registering. All registration fees will be submitted to RSC and RSC will pay for all of the fees associated with the hosting of the National Championships. The host team will have the opportunity to sell merchandise, 50/50 etc. to raise funds for their team. RSC will pay for the items associated with the athlete bag, however the host committee will be responsible for preparing these items. For the 2018 National Championships new ribbons, medals, and tournament pins will be required. The cost of medals has never been included in the registration fees. The registration fee for Nationals was discussed. It was noted that the registration fee for Nationals has not been increased in over 10 years. The cost of ribbons has also increased from previous years.

Motion: To increase the cost of the 2018 National Championships registration to \$110.00

Moved by: Deirdre DeGagne

Seconded by: Mary Kish

Carried.

The ribbons being used for events was discussed. The Board agreed that double ribbons was a better option for the National Championships. The Tournament Committee will review and edit the Manual by the 2018 National Championships.

6. Policy & Procedures Manual

This item was tabled until the February meeting.

TASK: Erin to update the Policy and Procedure Manual with the changes related to the membership year.

7. Strategic Plan

This item was tabled until the February meeting.



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8. Review of RSC Waiver and Medical Policies

This item was tabled until the February meeting.

9. Sanction Form

The items on the Sanction Form were discussed. The use of the form and when the form should be submitted was discussed. It was decided that the Sanction form to be submitted by clubs each time an event is held that is not part of their regular practice or show schedule. These are events or competitions you run where members outside of a club attend. (e.g. a competition where other teams participate, an event where the public is invited to skip or join in, a camp or workshop that includes participants who are not your team members).

9.1 Tracking of Sanction Forms

Submission and tracking of the Sanction forms was tabled until the next meeting.

10. Sport Flooring

The option to use sport flooring at competitions was discussed. Rope Skipping Alberta submitted a request for the use of sport flooring at the 2019 National Championships. It was agreed that for the 2019 National Championships the use of sport flooring would be acceptable, so long as all other competition criteria are met.

TASK: Amy to communicate to Alberta regarding the use of sport flooring at the 2019 National Championships.

11. New Business

11.1 Recreational Instructor Training Proposal

The Recreational Instructor Training Proposal was discussed. The individual involved is willing to work with RSC to ensure that the material and language is consistent with CANSkip. This training would not replace or supersede the NCCP Coaching Certification. There would be fees associated with the course to cover the costs associated with offering the training. The goal would be to use this additional training to broaden interest in community groups.

TASK: All Board members to review the Recreational Instructor Training Proposal and provide feedback at the February meeting.

TASK: Mary to request to see the full content of the Recreational Instructor Training program for the Board to review.

11.2 2019 Nationals Hosting

The decision of who will host the 2019 National Championships is still undecided and waiting for confirmation from RSA. Sam will confirm when a response is received by RSA.

11.3 Canadian Centre for Ethics in Sport

The cost to be part of the Centre is approximately \$3500.00 per year plus an additional \$900 per year. However, this is not currently necessary as RSC is not currently recognized by Sport Canada. It was discussed that the Canadian Centre for Ethics in Sport may be developing programs for sports that are currently not endorsed by Sports Canada. RSC's participation in the



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Canadian Centre for Ethics in Sport will be discussed once more information is made available.

11.4 Team Canada Head Coach

The requirements for Team Canada Head Coach were reviewed. The position of Team Manager was discussed, however would be dependent on the number of athletes attending.

TASK: Deirdre to create the expression of interest for Athletes intending to attend the World Championships and the expression of interest for the Team Canada Head Coach position.

11.5 Director Elections

Expression of interest must go out for the Director at Large positions that are open. The elections will occur at the Annual General Meeting. There will be four positions open for election at the 2018 Annual General Meeting.

TASK: Deirdre to convert the Direction Expression of Interest Form to a google form to be sent out to provinces.

11.6 Nominated Individuals for Judges Focus Group

Ellory is seeking an experienced judge, new judge, athlete and a coach from each province to join the Judges Focus Group.

TASK: All provincial representatives to send out the expression of interest for Judges Focus Group to PSO's and clubs within the provinces.

12. Coast to Coast

BC – Completed a few small Holiday events. Information was passed along to the BC Board of Directors regarding changes that are coming with respect to the Strategic Plan.

Alberta – Preparing for Team Competition on February 3/4, 2018.

Ontario – Ontario Open will occur on February 3/4, 2018.

Nova Scotia – Preparing for upcoming provincials in March 24/25, 2018. Ellory will be visiting January 27/28, 2018 for the judging clinic.

13. Old Business

13.1 Tasks from December Board Meeting

TASK: The Board to discuss and decide the possibility of changing membership year for Rec members to align with Full members. - **COMPLETED**

TASK: Erin to continue to review the strategic plan and resolve comments and finalize formatting. – **IN PROGRESS**

TASK: Board of Directors to determine who should be responsible for tracking the Sanction forms.

TASK: The Tournament Committee to review the Organizing Guidelines and update to provide a first draft to the Board of Directors for review. – Tournament Committee meeting December 12, 2017.



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TASK: All Board of Directors to send their Fundraising ideas to Erin to compile and present to the Board. – **IN PROGRESS**

TASK: Mary to inform the Board once the testing on the new scoring program is complete. – **IN PROGRESS**

TASK: Sam to send video/animation ideas for the Come Try Skipping Events to Che to begin the process of developing the media to be used.

TASK: Erin to transfer the requirements for a coach to be in good standing from the Strategic Plan to the Policy and Procedure Manual.

TASK: All Board members to review the updates to the Policy & Procedure Manual prior to the January 2018 meeting. Next meeting (January) motion to accept the Policy and Procedure Manual as presented. – **IN PROGRESS**

TASK: Deirdre to send the Nationals financial report to all Directors. - **COMPLETED**

TASK: Assign Strategic Plan action items at the January 2018 meeting of the Board of Directors. – **IN PROGRESS**

14. Next Meeting

February 11, 2018 @ 8:00pm (Atlantic)

15. Adjournment

Motion: To adjourn the meeting at 10:05pm (AST).
Moved by: Deirdre DeGagne
Seconded by: Jackie Ball
Carried.