

RSC Board Meeting Minutes
January 13, 2019
8:00pm (AST)
Meeting via Skype

In Attendance: Erin Gillespie, Chair
Sam Ashley
Mary Kish
Sarah Dobrowolski
Cameron Short
Emily Whitman
Amy Cornett

Regrets: Sarah Miles

Recorder: Erin Gillespie

1. Welcome and Call to Order

The Chair welcomed the Board to the meeting. The meeting was called to order at 8:03pm (AST).

2. Approval of December 9, 2018 Meeting Minutes

Motion: To approve the December 9, 2018 Meeting Minutes as presented.
Moved by: Sarah Dobrowolski
Seconded by: Emily Whitman
Carried.

3. Approval of the Agenda

Motion: To approve the January 13, 2019 Meeting Agenda as amended.
Moved by: Mary Kish
Seconded by: Emily Whitman
Carried.

4. Treasurer's Report

The Board reviewed the RSC Financial Statement, as of December 31, 2018. It was noted that the revenue obtained from membership dues was greater than budgeted, as the budget for the 2018-2019 season was conservative with respect to membership. The Treasurer, General Manager and Chair will be meeting at the end of January 2019 to begin work on the 2019-2020 budget to ensure the draft budget is complete and prepared for review by the Board prior to the Annual General Meeting.

The Board discussed the disbursement of honorariums for the FISAC World Championships Team Canada Manager and the Rope Skipping Canada General Manager for the 2018-2019 season.

Motion: To approve an honorarium of \$500 for the FISAC World Championships Team



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Canada Manager.
Moved by: Mary Kish
Seconded by: Sarah Dobrowolski
Carried.

Motion: To approve an honorarium of \$1600 for the Rope Skipping Canada General Manager for the 2018-2019 fiscal year.

Moved by: Sam Ashley
Seconded by: Mary Kish
Carried.

5. Insurance Certificates

The process for obtaining insurance certificates was reviewed. The criteria to be included on each insurance certificate was also reviewed. It was noted that, after lengthy discussions with the insurance company that, club names/addresses cannot be added to current RSC insurance certificates. This is due in part to the fact that there is not a Club Membership class within the current RSC Bylaws. As such, clubs as legal entities are not covered within the current RSC insurance policy. It was proposed that the RSC Board should submit an amendment to the bylaws to be presented at the 2019 RSC Annual General Meeting, to add a Club Membership class to the bylaws. This would allow clubs to access the RSC insurance policy and would extend insurance to club directors and officers as the clubs would then be considered full members. A proposed club membership fee was discussed. It was noted that with notice, clubs would be able to build the cost of the club membership fee into their athlete registration fees. It was also noted that the club membership fee should be based on the impact that adding club membership has to the overall cost of the insurance policy. It was also noted that a membership class should be added to include PSO's to allow coverage for provincial boards as well. The Board will investigate the added cost to the insurance policy for adding both club's and PSO's and will discuss the costs of the membership at the February 2019 Board meeting.

Given the volume of requests for certificates of insurance, it would be more efficient and consistent to use a standardized online submission process. This would ensure no requests were missed and would ensure that all required information is submitted which would reduce the administration hours associated with processing the certificates of insurance.

Motion: To approve the Rope Skipping Canada Insurance Request form as presented.
Moved by: Sam Ashley
Seconded by: Sarah Dobrowolski
Carried.

TASK: Erin to communicate with the insurance company regarding adding clubs and provincial organizations to the membership policy. – **IN PROGRESS**

TASK: Erin to post the Rope Skipping Canada Insurance Request form on the website. – **COMPLETED**

6. First Aid Equivalencies

This item was tabled unto the February Board Meeting.

Amy Cornett 8:58pm (AST).



7. IJRU Task Group Recommendations

The IJRU Task Group Recommendations were reviewed. The Board discussed the following items submitted in the IJRU Task Group Recommendations:

- a. IJRU Constitution Draft Notes: The Board agreed that all of the notes/recommendations/questions submitted regarding the IJRU Constitution were valid and agreed to submit all to the IJRU Board of Directors for review.

Motion: To submit the IJRU Task Group Recommendations regarding the IJRU Draft Constitution Version 2 the IJRU Board of Directors for review.

Moved by: Sam Ashley

Seconded by: Amy Cornett

Carried.

- b. Triple Under Survey to RSC Members: The IJRU Task Group has recommended that the Board send out a survey to the generally membership requesting feedback on the inclusion of Triple Under's in the new IJRU Rulebook. This survey was previously sent to the general membership via constant contact on December 13, 2018. As of January 13, 2019, the survey has received 41 responses. The Board agreed to leave the survey open until the February 2019 Board meeting to collect additional responses. The Board will then conduct a final review and provide a recommendation back to the IJRU Task Group on the organization's collective opinion on the inclusion of the Triple Under event in the IJRU Rulebook.
- c. IJRU Technical Congress Blog Promotion: The IJRU Task Group asked for the continued promotion of the IJRU Technical Congress Blog on all RSC avenues. The Board agreed this is important and will continue to promote the IJRU Technical Congress Blog to the membership.
- d. IJRU AGM (July 2019, Norway): The IJRU Task Group has recommended that the Board request additional information on the AGM Agenda as well as delegate voting rights. The Board agreed this was a priority and will communicate with the IJRU Board of Directors concerning this issue. Additionally, the task group recommended that it may be in the best interest of the organization to send a delegate to the AGM in Norway. The Board agreed this is important; however, the financial impact needs to be examined. The Board agreed that the Treasurer/Chair/General Manager will review the 2018-2019 budget to determine if or what capacity RSC may be able to contribute financially to sending a delegate to the IJRU AGM in Norway.
- e. Establishment of RSC Sport Canada Lobby Group: The IJRU Task Group recommended the formation of an RSC Sport Canada Lobby Group to help advocate on behalf of RSC to gain recognition within the Sport Canada framework. Given that the Chair has been in communication with Sport Canada since the Fall of 2018, the RSC Board agreed that the Chair of the Board will continue with this communication pathway. However, it was agreed that RSC would benefit from creating an RSC Sport Canada Committee, to be tasked with creating all of the documents/policies that are required for Sport Canada recognition, so that when the membership and PSO numbers are met, all other requirements are already in place.

TASK: Erin to edit the IJRU Constitution Draft Notes to reflect the organizations stand point and send to the IJRU Board of Directors for Review. – **COMPELTED**

TASK: Sam to share the Triple Under Response sheet with the Board of Directors and IJRU Task Group Chair. – **COMPLETED**



TASK: Treasurer/Chair/General Manager to determine availability of funds within the 2018-2019 budget to allocate sending a delegate to the IJRU AGM in Norway in July 2019.

8. 2018 – 2019 Member Registration Update

As of January 12, 2019 RSC, has received the following registrations:

- Full Memberships = 596
- Recreational Memberships = 426
- Associate Memberships = 367
- Total = 13

Of the 1341 total memberships, 95 individuals have been registered as coaches. A number of coaches/teams are currently not in compliance with the RSC Minimum Coaching Requirements that were implemented as of September 1, 2018.

Currently there are:

- Total Coaches Registered = 95
- Coaches Missing Criminal Record Check = 6
- Total Clubs Registered = 28
- Clubs Not Meeting Minimum Coaching Requirements = 4

All clubs not meeting the minimum requirements have been notified via email of the requirements and the missing components of their registration.

9. 2019 – 2020 RSC Waiver

This item was tabled unto the February Board Meeting.

10. 2019 Nationals Update

The 2019 Nationals Budget that was submitted by the National Tournament Committee was reviewed. The Board agreed that the budget was adequate at this point.

The possibility of providing registered coaches accreditation tags at the 2019 National Championships was discussed. The Board previously decided that all coaches wanting to access the practice space and the competition floor at RSC Sanctioned events must meet the 2018-2019 RSC Minimum Coaching requirements of having a valid Criminal Record Check with Vulnerable Sector Check. Providing accreditation tags and making it mandatory for coaches to sign in upon registration and obtain their tag, would ensure all coaches accessing designated spaces are in good standing and meeting the current coaching requirements. It was decided that this would be beneficial and should be implemented at the 2019 National Championships.

The upcoming 2019 Rope Skipping Canada Annual General Meeting was discussed. The 2019 Annual General Meeting will be held at Olds College, in Olds, Alberta on Saturday May 18, 2019. The process for confirming registered members status was reviewed. It was noted that in accordance to the RSC Bylaws 14.0 Member Voting Rights, only Full Members have full voting rights, while Associate and Recreation Members have limited voted rights, as stated in the Canadian Not for Profit Act. As per RSC Bylaw 14.4 limited voting rights include dissolution of the organization and constitutional changes. As such, when members are registering for the AGM, a method for distinguishing between full members and associate/recreational members will be required. It was proposed that Full Members received a red tag, while associate/recreational members receive a white tag. Additionally, in accordance with the bylaws the number of votes will be determined by the number of full memberships and proxies submitted. For example, a full member, who also has two athletes that are registered as full members



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would be entitled to a total of three votes.

The items to be included in the RSC Annual Report were discussed. It was agreed that the following reports/items would be included in the RSC Annual Report:

1. Provincial Reports for all PSO's
2. President's Report
3. Registration Report
4. 2017-2018 Audited Financial Statements
5. 2019-2020 RSC Budget

The deadline for the submission of all required reports will be March 15, 2019 to ensure adequate time to format and review prior to the distribution deadline of April 26, 2019.

TASK: Erin to communicate to the NTC and Host Coordinator the use of the Coaching Tags at the 2019 National Championships. – **COMPLETED**

11. New Business

12. Coast to Coast

British Columbia – Resuming practices since the holiday break. Jump Rope for heart demos continue. The first competition of the season will be the Provincial Championships April 25, 2019. Hong Kong athletes will be coming February 14, 2019 for a camp.

Alberta – First competition of the season will take place in Thorhild, AB February 2 – 3, 2019. Clubs continue to provide demos across the province. RSA athletes participated in a demo event at the Edmonton Oil Kings game January 6, 2019. A club in Alberta has been invited to participate in the Alberta Dance Educator's in Edmonton on February 2, 2019.

Ontario – Revolutions will be participating in a skipping workshop with local figure skating club. First competition will be February 2 – 3, 2019 with approximately 180 athletes registered. During the Ontario Open in February two competitions streams will be piloted; Novice will be for athletes under 3 years of experience and competitive. Provincials will be held the last weekend in March, with an anticipated registration of 200 athletes. Hong Kong team will be arriving February 10, 2019 and is anticipated to lead an athlete workshop with Ontario athletes.

Nova Scotia – Discussing initiatives to increase participation. The Board is looking at hosting a camp and school-based workshops in February leading in to the RSANS Provincial Championships. Nova Scotia is looking to pilot an assessment based recreational competition that assesses athletes based on their individual scores and not in a ranking system.

13. In Camera Session

An In Camera Session was held and was concluded at 10:24pm (AST).

14. Old Business

11.2 Tasks from Previous Board Meetings

December 9, 2018 Board Meeting

TASK: Sam to provide the complete inventory list of livestreaming equipment and exact livestreaming requirements to the NTC



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TASK: Erin to communicate direction and decisions on the questions from the NTC back to the NTC Chair for further action. Ern to ask the NTC for a draft budget for the January 2019 Board meeting. – **COMPLETED**

TASK: Erin to communicate with Deirdre the notification that occurs with the RSC Sanction Form. Once it is finalized, Erin to communicate with Bonnie to determine if she has the capacity to communicate with clubs as Sanction forms are submitted. – **COMPLETED**

TASK: Erin to include information on volunteer positions available within RSC in the winter RSC newsletter.

TASK: Sam to create the survey related to the inclusion of triple unders in the overall event for the IJRU rulebook. – **COMPLETE**

November 18, 2018 Board Meeting

TASK: Erin to create the RSC National Tournament Committee Terms of Reference. – **NOT YET STARTED**

TASK: To convert the RSC Nationals Hosting Guidelines V1.0 to PDF and post on the website for the general memberships use. – **COMPLETED**

January 2018 Board Meeting

TASK: All Board members to review the Recreational Instructor Training Proposal and provide feedback at the February meeting. – **IN PROGRESS (to be reviewed once RSC has developed NCCP model)**

TASK: Mary to request to see the full content of the Recreational Instructor Training program for the Board to review. – **IN PROGRESS (to be reviewed once RSC has developed NCCP model)**

15. Next Meeting

February 10, 2019 @ 8:00pm (AST).

16. Adjournment

Motion to adjourn the meeting at 10:24pm (AST).