



**RSC Board Meeting Minutes  
February 23, 2020  
8:00pm (ADT)  
Meeting via Skype**

**In Attendance:** Erin Tresoor, Chair  
Sam Ashley  
Mary Kish  
Emily Whitman  
Cameron Short  
Jana Hamilton  
Sarah Dobrowolski

**Regrets:** Sarah Miles

**Recorder:** Jana Hamilton

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**1. Welcome and Call to Order**

The Chair welcomed the Board to the meeting. The meeting was called to order at 8:01pm(ADT)

**2. Approval of January 12, 2020 Meeting Minutes**

**Motion:** To approve the January 12, 2020 Board Meeting Minutes as presented.

**Moved by:** Sarah Dobrowolski

**Seconded by:** Sam Ashley

**Carried.**

**3. Approval of January 26, 2020 Meeting Minutes**

**Motion:** To approve the January 26, 2020 Board Meeting Minutes as presented.

**Moved by:** Sam Ashley

**Seconded by:** Mary Kish

**Carried.**

**Abstention:** Sarah Dobrowolski, Jana Hamilton

**4. Approval of the Agenda**

The following items were added to the agenda:

5.1 2018-2019 Financial Audit

10.1 Team Canada Uniforms

**Motion:** To approve the February 23, 2020 Meeting Agenda as amended.

**Moved by:** Jana Hamilton

**Seconded by:** Sarah Dobrowolski

**Carried.**

## 5. Treasurers Report

The Board reviewed the RSC Financial Statement ending January 31, 2020. There were no outstanding items or questions pertaining to the financial statement.

### 5.1 2018-2019 Financial Audit

At the 2019 RSC Annual General Meeting the general membership motioned and approved for the Board of Directors to appoint two individuals to complete an internal financial audit on the 2018-2019 RSC Finances. As per the 2017-2018 Financial Audit, this will require the General Manager to send all financial information to the two individuals appointed by the Board. The Board discussed potential individuals who would be willing to complete this audit.

**Motion:** To appoint Nicola Eleniak and Leigh Weeks as the two individuals to conduct the internal audit of the 2018-2019 RSC Financial Records.

**Moved by:** Sam Ashley

**Seconded by:** Emily Whitman

**Carried.**

**TASK:** Emily to send the request for the information from the 2018-2019 Fiscal Year be sent to the appointed individuals from the General Manager.

### 5.2 Tablet Contract Review

The Board reviewed the Tablet Contract for the 2020 RSC National Championships. Further feedback was received from both Rope Skipping Alberta and the Ontario Rope Skipping Organization. Both PSO's have indicated that while they are in favour of the rental use of tablets by RSC from PSO's, at this time they would not be able to fully approve the contract as it does not pertain to their organizations directly for the 2020 season. Both PSO's have indicated that their recommendation is for the contract to be reviewed on an annual basis to allow for changes to be implemented as required based on new information and advancements in technology. The Board agreed that the RSC Tablet Rental Contract should be reviewed on an annual basis and signed by the PSO hosting the National Championships and the Board.

The Board reviewed the current RSC Tablet Contract for implementation at the 2020 RSC National Championships. There were changes made to the contract end date to clearly indicate the contract arrangement is only for the 2020 National Championships.

**Motion:** To approve the 2020 RSC National Championships Tablet Use Agreement as amended.

**Moved by:** Sam Ashley

**Seconded by:** Emily Whitman

**Carried.**

**TASK:** Erin to send the Tablet Contract for the 2020 RSC National Championships to Deirdre Degagne representative for Jump Rope BC.

## 6. 2020 National Championships Update

The National Tournament Committee submitted additional items for discussion and approval for the RSC Board of Directors. The items discussed included:

- There was a request in 2019 for the purchase of additional live streaming equipment. Since the budget for the 2020 National Championships and the revenue from the 2019 National Championships is large, the NTC has asked if the additional live stream equipment should be purchased. Additional equipment would provide greater ability to

provide commentary and better sound throughout the live stream. The Board agreed that the NTC may proceed with the purchasing of additional live streaming equipment from the Nationals budget.

**TASK:** Sam to send the specific information on additional live streaming equipment to the NTC. NTC may approve live streaming expense under \$500 within their budget. Costs in excess of \$500 will be presented to the board.

- Nationals Camp:
  - The NTC is requesting confirmation that there will be a camp associated with Nationals
    - Discussion confirming a Nationals Camp to be provided. A survey should be sent to gain number estimate of participants. Emily to check with BC senior athletes for interest to facilitate a camp.
- Coaches Award:
  - In 2019 the RSC National Coach Achievement Award was purchased through the Nationals budget.
    - The Board agreed that this should be provided through the RSC general operating budget just as the Athlete Scholarship and not the responsibility of the host province as it is an annual RSC award.
- Tablet Rental Fee:
  - The NTC is requesting confirmation if this fee for the 2020 National Championships will come from the NTC budget or the RSC Operational budget. Given the revenue from the 2019 National Championships, the Board agreed that the Tablet Rental fee will be paid by the NTC budget for the 2020 National Championships, and moving forward this fee should be included in the National Championships budget.
- The NTC will be allocating funds within the budget to purchase new banners.
- Team Canada Recognition/Meeting:
  - Discussion that the Team Canada athletes registering for Worlds should be announced after full registration is complete. Recognition to acknowledge Team Canada athletes will remain as in past years following awards.
  - Informational meeting will take place on the last day of competition and will include items such as Team Canada uniform, Code of conduct and chaperones

#### Nationals Apparel

Apparel may not have wording such as Canada or Team Canada as that will be the wording for the uniforms for the athletes representing RSC at Worlds.

#### Nationals Scholarship Award

The NTC would like to change the award from a coin set to something more appropriate for the time

- The Board agreed that a plaque or some additional item that indicates what they are receiving the award for would be more appropriate. The NTC will investigate options and decide on an appropriate change to the award.

The NTC continues to work hard to make this year's nationals in BC a great success. Based on the intention survey, it is expected that there will be very high numbers for registration (upwards of 370 athletes). The NTC is looking forward to running the new registration and scoring program for this competition. **Registration will open on March 9th and will close on April 9th.** It is very important to make sure that all clubs have done all of their entries in

the new registration program by this time. In addition, clubs will receive a separate request to submit t-shirt orders, judges, team bio, photo and payment.

All of this information will be posted on the Nationals website when it becomes available. The competition manual and judges' manuals are also posted on the Nationals website. Clubs are encouraged to read these over to verify event changes for this year.

### **6.1 Funding for Internet Equipment**

The NTC is seeking permission to purchase the following internet equipment to be kept in the RSC competition box for future competitions:

- Ubiquiti UC-CK Unifi Cloud Key-Remote Control Device - \$96.95
- Ubiquiti ER-X-SFP Edgerouter X Sfp - \$111.69
- Ubiquiti UAP-AC-LR Unifi AP AC Long Range x 2 - \$135.81

These items are the items recommended by the IJRU Technical Committee to help ensure that data is available for the use of the results system. The total approximate cost for these items is \$480.26. The Board agreed that any items that are required to ensure the successful operation of the National Championships may be purchased for the RSC competition box. It was agreed that the purchasing of such equipment can be done at the discretion of the NTC and will be paid for as part of the 2020 National Championships budget.

**TASK:** Erin to send confirmation to purchase internet equipment within the NTC budget to the NTC Chair.

## **7. IJRU Update**

IJRU has released the Judging Requirements per country that will be required for the upcoming international competitions. The Board agreed that the RSC Judge Qualification Policy should be updated to reflect the IJRU requirements.

**TASK:** Erin to update the RSC Judging Qualification Policy and send to the Board for review.

### **7.1 2020 World Championships Update**

IJRU has released the information pertaining to the registration for the upcoming IJRU hosted international competitions including the World Championships, Junior World Championships, and International Open Tournament.

IJRU has requested that all NGB's reserve their spots for each age/gender category for all three competitions by March 1, 2020. The Chair confirmed with IJRU that the number of spots reserved on March 1 will be the entries RSC is permitted to send to the competitions. The exception to this will be if IJRU decides to increase the number of entries at a later date. It was also confirmed, that any entries that RSC chooses to forgo on March 1 will not be given back. For example, if RSC reserves only 2 entries for 15+ years all Male team, but has 3 entries, RSC will not be permitted to add a team at a later date. Additionally, IJRU has confirmed that there is no monetary penalty for any entries reserved that are not filled.

The Board discussed the competition entry slot reservation and agreed to the number of entries per category.

**Motion:** To approve the RSC IJRU Competition Entry Slot Reservation Request as presented in Appendix A.

**Moved by:** Sam Ashley

**Seconded by:** Sarah Dobrowolski

**Carried.**

**Attachment:** Appendix A: RSC IJRU Competition Entry Slot Reservation Request

**TASK:** Erin to submit the approved IJRU Entry Reservations by February 29, 2020.

### **7.2 RSC Worlds Qualification Policy Update**

The Board discussed options for altering the RSC Worlds Qualification Policy to decrease the total number of entries for the upcoming IJRU International Competitions. The Board agreed to keep the RSC World's Qualification Policy as is. The Board reviewed the updates to the World's Qualification Policy that clearly outline the steps that will occur in the event additional entries are afforded to RSC by IJRU.

**Motion:** To approve the updates to RSC World's Qualification Policy as presented.

**Moved by:** Sarah Dobrowolski

**Seconded by:** Sam Ashley

**Carried.**

**TASK:** Erin to post the updated RSC World's Qualification Policy to the website.

### **7.3 IJRU Results System**

The Board reviewed the detailed IJRU Results System feedback that was submitted by the Rope Skipping Alberta Results Coordinator. RSA used the system at their master's Competition on February 1, 2020. Overall the general impression from the results coordinator was positive with minor changes requiring attention throughout the competition.

### **7.4 Team Canada Registration and Payment of Fees**

As discussed at previous meetings the RSC Board of Directors will be required to purchase registration packages for athletes attending upcoming IJRU competitions prior to the qualification of these athletes at our National Championships. Cameron Short attended an information session on the IJRU registration system and provided an update on how to register athletes. When purchasing/reserving packages for athletes, RSC will be required to pay a deposit of \$150 USD per package. It was previously thought that IJRU would provide RSC with a refund for any packages purchased that were then not used following full registration. However, IJRU has confirmed that they will not be providing RSC with an extension on the refund deadline as previously thought. As such, any packages purchased and unused will result in RSC forfeiting the \$150 USD deposit paid.

The Board discussed the number of packages to purchase. The following items were discussed:

- Filling full event packages first.
- Deposit on packages will be at exchange rate for today and must be covered in the final cost if exchange rate is different at the registration in May.
- Reserve spots only for the World Championships and the Junior World Championships and any athletes who qualify for the IOT are responsible for their own registrations
- There is a competition only package that does not include accommodations and meals
- If there are more athletes than packages purchased those athletes will need to register at Nationals and pick their packages when they register at Nationals

Based on the survey results, there are not many athletes attempting to qualify for individual athletes. Based on the survey results, examining the average number of athletes in just Team All Around events, there would be approximately 65 athletes (based on a team of 5 athletes) to purchase packages for. This number only pertains to the World Championships. Based on the survey results for the Junior Athletes (12-14 years), there would be approximately an additional 30 athletes attending. These numbers do not include any

specialists or athletes attending the IOT. A conservative number of full event packages to purchase would be 100.

One question that was asked was if an athlete package that is purchased can be transferred to a parent/volunteer/judge. The question is if the package can be transferred from an athlete to another individual as long as they are staying in the accommodations purchased.

The additional survey will close on February 25, 2020. Following this, Cameron will send the results of the survey to the Board for review and the Board will confirm at the March meeting the total number of packages to reserve.

**TASK:** Erin to request confirmation from IJRU that transferring of packages from athletes to other individuals.

#### **8. RSC Provincial Promotion**

This item was tabled until a later Board meeting.

#### **9. Coast to Coast**

**British Columbia** - Had some jumpers go to Alaska. Records day competition is currently active.

**Alberta** - First competition held by Rope Skipping Alberta was in Blackfalds, AB the weekend of February 1. Blackfalds is located in central Alberta where currently no teams have been developed. The competition was very well received by the community and some select athletes from Alberta performed at the Alberta Sports Hall of Fame leading up to the competition. RSA had a trial run with the tablets and new judging system (See report from Nicola Eleniak). Alberta will utilize the tablets at 3 more competitions prior to Nationals

**Ontario** - Ontario Open is next weekend.

**Nova Scotia** - Preparing for Provincials in two weeks. Preparations for the judges and learning/ adapting to the new registration and scoring system. Judges will be trialing the tablets at practices this week to ensure wifi will support the tablets

#### **10. New Business**

##### **10.1 Team Canada Uniforms**

Cameron has been investigating Team Canada Uniform options. The Board discussed potential options for Team Canada uniforms. It was agreed that the following items should be available:

- Short Sleeve Top Male/Female
- Long Sleeve Top Male/Female
- Shorts options for Male/Female
- Discounts have been offered for Lululemon at 40% for bottom styles of shorts or capris
- [teamcosportswear.com](http://teamcosportswear.com) was also recommended for jersey options
- Discussion surrounding shorts versus capris. Thoughts that athletes may have both, but athletes in the same event who are on the floor at the same time must match for tops and bottoms while competing.
- Orders for Team Canada uniforms will be completed at Nationals and be the financial responsibility of the athlete.

Cameron will continue to investigate options for uniforms and will present for a decision at the March 2020 Board meeting.

**TASK:** Erin to send a template for Cameron to outline the uniform criteria for Team Canada so it is clear for athletes attending Worlds what will be required.

## 11. Old Business

### 11.1 Tasks from Previous Board Meetings

- Reminder to Provincial reps that reports for the AGM are due by March 1
- Team Canada Expression of Interest closes on February 29
- Board or Director nomination forms close April 1

#### January 26, 2020 Board Meeting

**TASK:** Erin to create the RSC General Manager Terms of Reference for the Board to review at the February Board meeting.

**TASK:** Emily to move forward with setting up the Wave Accounting Software with the goal of having the ability to produce invoices by the 2020 RSC National Championships.

**TASK:** Sam to update the RSC Competition Manual and send to Erin for reposting on the website. - **COMPLETED**

**TASK:** Erin to complete IJRU Membership Renewal Form and have Bonnie remit payment to IJRU. - **COMPLETED**

#### January 12, 2020 Board Meeting

**TASK:** Erin to update the RSC Worlds Qualification Policy and send to the Board for reviewed at the February Board meeting. - **COMPLETED**

**TASK:** Erin to post the World Championship's Team Manager/Head of Delegation Expressions on the website and send to all club contacts. - **COMPLETED**

**TASK:** Erin to begin creating World's registration form to be reviewed by the Board at the March Board meeting. - **NOT YET STARTED**

**TASK:** Emily to investigate the use of square or PayPal to accept Worlds Registration fees. - **IN PROGRESS**

#### April 14, 2019 Board Meeting

**TASK:** Sarah Dobrowolski to send information to Erin regarding the WADA Code to communicate to IJRU

## 12. Next Meeting

- **MARCH 15, 2020 at 8:00PM (ADT)**

## 13. Adjournment

- **10:33PM (ADT). Motion to adjourn by Sarah Dobrowolski**