

RSC Board Meeting Minutes
February 17, 2019
8:00pm (AST)
Meeting via Skype

In Attendance: Erin Gillespie, Chair
Sam Ashley
Mary Kish
Sarah Dobrowolski
Cameron Short
Emily Whitman
Amy Cornett

Regrets: Sarah Miles

Recorder: Erin Gillespie

1. Welcome and Call to Order

The Chair welcomed the Board to meeting. The meeting was called to order at 8:02pm (AST).

2. Approval of January 13, 2019 Meeting Minutes

Motion: To approve the January 13, 2019 Meeting Minutes as presented
Moved by: Sam Ashley
Seconded by: Mary Kish
Carried.

3. Approval of the Agenda

Motion: To approve the February 17, 2019 Meeting Agenda as amended.
Moved by: Sarah Dobrowolski
Seconded by: Mary Kish
Carried.

4. Treasurer's Report

The RSC financial statement as of January 31, 2019 was reviewed. There were no questions or outstanding items relating to the financial statement.

The RSC previously approved for an individual selected by the Board of Directors to attend the 2019 ERSO Conference in Mechelen, Belgium. The costs associated with attendance at the event included the registration fee and the flights from Canada to Belgium.

Motion: To approve the reimbursement of \$1154.90 to Carly Simpson for the cost of flights associated with attending the 2019 ERSO Conference in Mechelen, Belgium.



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Moved by: Sam Ashley
Seconded by: Sarah Dobrowolski
Carried.

Motion: To approve the 2019 ERSO Conference registration fee of \$360.11 (equivalent of 230€) to be paid to FIASC.

Moved by: Sarah Dobrowolski
Seconded by: Sam Ashley
Carried.

Components of the 2019-2020 budget were reviewed and discussed. The following items that impact the budget were considered:

- **2019 Board Retreat:** In previous years the Board has budgeted for a biannual Board retreat that historically has resulted in an expense of \$4500. Given the progress that has been made with the sport and the development of the IJRU, it has been identified that RSC currently lacks many crucial policies that are required to obtain recognition within the Sport Canada framework. The Chair presented to the Board the option of utilizing the funds generally allocated for the Board retreat to hire an individual to begin work on critical policies that must be created and approved to obtain Sport Canada recognition. The Board agreed that utilizing an individual who specializes in sport policy to create critical policies will benefit the organization more than a Board retreat. It was noted that with the changes coming forward from the IJRU, it would be beneficial for the Board to meet face to face to determine how to integrate the IJRU rulebook into the RSC LTAD model. It was also noted that it may be more appropriate/beneficial for the members of the IJRU Task Group to meet and determine the best way to integrate the IJRU Rulebook into the RSC system, as the IJRU Task Group is more familiar with the IJRU rulebook as they have been tasked with reviewing it previously. The Board will discuss the potential for a face to face meeting in May, when the Board has a chance to discuss in person.
- **Nationwide Representation:** The RSC General Manager has indicated that previously when RSC was audited by the CRA, it was noted that there must be an attempt made to increase participation numbers across the country and in various provinces/territories. As such, RSC has historically allocated approximately \$2000 to Nationwide representation, however has not fully utilized the available funds to deliver services to other provinces. It was noted that RSC should consider a strategy to effectively utilize these budgeted funds in the coming year. This will further be discussed in May when the Board meets face to face.
- **2019 IJRU AGM:** It was recommended to the RSC Board of Directors by the RSC IJRU Task Group to send a representative from Canada to the IJRU AGM in Norway in July 2019. The cost of this trip would fall within the 2018-2019 budget but would benefit the organization as it transitions to a new international governing body. It was recommended to wait until the completion of the 2019 RSC National Championships to ensure adequate funds are available for this expense. It was noted that Carly Simpson will be attending on behalf of her club, and it may be an option to partner with the club or potentially all member provinces to help fund the cost of sending an RSC representative. The consensus was that it would be in the best interest of the organization to send an individual to the IJRU AGM and that RSC should reach out to PSO's to determine their ability to help fund the initiative.

TASK: Erin to communicate with PSO's to determine if they may have funds available to help support



the initiative of sending an individual to the 2019 IJRU AGM. – **COMPLETED**

TASK: The Board will review the critical policies at the 2019 National Championships and develop a hiring framework for the individual to be hired.

5. Insurance Update

The Chair has communicated with RSC's current insurance provider regarding the potential for adding increased Director and Officer liability insurance to the current RSC insurance policy. Additionally, it was previously discussed that clubs are not currently members of RSC and as such, club directors and officers are not covered under the current RSC insurance policy, although all club board members would be covered as individual RSC members. The Chair asked the current RSC insurance provider to investigate the possibility of increasing the director and officer insurance coverage and extending this to member clubs. The insurance provider has not yet been able to provide a confirmation to whether or not it is possible to extend director and officer insurance to clubs but is investigating and anticipates having confirmation in the coming weeks. Once confirmation is received from the insurance provider, the Board will be able to discuss the potential for adding a club membership to the RSC membership structure and determine a fee associated with this membership based on the additional cost of the insurance coverage.

TASK: Erin to confirm with the insurance provider and communicate to the Board the cost of extending the RSC director and insurance policy to clubs. – **COMPLETED**

Amy Cornett joined the call at 8:25pm (AST).

Cameron Short joined the call 8:45pm (AST).

Sam Ashley left the call at 8:53pm (AST).

6. First Aid Equivalencies

The RSC First Aid equivalencies was reviewed.

Motion: To approve the RSC First Aid and CPR equivalencies Version 1.0 as amended.

Moved by: Amy Cornett

Seconded by: Emily Whitman

Carried.

TASK: Erin to add the RSC First Aid equivalencies Version 1.0 to the website. – **COMPLETED**

7. IJRU Task Group Recommendations

On January 20, 2019 the RSC Chair sent communication to the IJRU outlining questions/challenges with the IJRU Constitution Draft 2.0 that were previously identified by the IJRU Task Group and discussed by the Board. Additionally, the communication included a request for additional information regarding the inaugural IJRU Annual General Meeting to be held in Norway in July 2019. Follow up communication was sent on February 14, 2019. To this date, no response has been received from IJRU.

The Board reviewed the Triple Under survey that was requested by the IJRU Task Group. The survey was sent to the RSC general membership and yielded the following results:

- Total Responses: 41



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- 43.9% responded: Yes. Consecutive triple unders are an important part of being an all-around athlete.
- 39% responded: No. Keep it as a separate, standalone event.
- 17.1% responded: No. Remove consecutive triple unders altogether.

TASK: Erin to send the survey results to the RSC IJRU Task Group. – **COMPLETED**

7.1 2020 National Championships

As previously discussed, the registration deadline for the 2020 IJRU World Championships is anticipated to be in April 2020. Previously the Board discussed potential options for changing the 2020 RSC National Championships to allow for registration time to the 2020 IJRU World Championships. RSC Has been advised by the Pan American Jump Rope Organization, that it would be in the organizations best interest to hold the 2020 RSC National Championships and qualifying event for the 2020 IJRU World Championships in late March, early April 2020. The IJRU Trask Group has also sent the Board of Directors the recommendation that beginning in 2020 the RSC National Championships be held in late March or early April annually to ensure adequate registration timing for the World Championships. The Chair sent communication regarding this proposal to all provincial organization's on February 12, 2019 and received the following feedback:

- Nova Scotia – would like to see Nationals remain in May and qualify the year previous to the World Championships. The recommendation for 2020 is for individuals to register prior to the registration deadline and then if they do not qualify their names can be changed. The potential for this option will need to be sent to IJRU for confirmation that this will be permitted. It was also noted that FISAC and WJR have historically accepted registrations differently and it should be confirmed how IJRU intends to register athletes for Worlds (either countries register their athletes or individual athletes register themselves).
- Alberta – indicated the time change would displace three provincial competitions that are historically held in early February, early March and early April. The RSA Board of Directors will be sending the information out to club contacts and coaches and will provide additional feedback when it is available.
- British Columbia – indicated that from a hosting perspective (Jump Rope BC will be the host organization for 2020) it could be challenging to confirm locations to host, and given Nationals is typically hosted at a post-secondary institution the timing would not allow for the use of dorms. Jump Rope BC has sent out a survey to the membership and will send additional information and perspective once responses have been received.
- Ontario – most Ontario teams are willing to comply with the decisions of the RSC Board to ensure athletes can attend the 2020 World Championships. It was noted that the impact of a date change on older athletes could be drastic due to post-secondary responsibilities.

It was noted that although this is not ideal, the decision, if required to change the timing of the National Championships needs to occur as soon as possible to allow for adequate planning and securing of facilities. The Board will investigate further possibilities and revisit the timing of the 2020 National Championships at the March 2019 Board meeting with an aim to have a final decision on the timing no later than April 30, 2019.

TASK: Erin to email IJRU regarding the potential for changing registrations following the registration deadline for the 2020 IJRU World Championships. Additionally, to confirm how registrations will be received by IJRU (either countries register their athletes or individual athletes register themselves). –



COMPELTED

8. 2018 – 2019 Member Registration Update

As of February 17, 2019 RSC, has received the following registrations:

- Full Memberships = 596
- Recreational Memberships = 411
- Associate Memberships = 380
- Total = 1387

Of the 1387 total memberships, 108 individuals have been registered as coaches. The following is a breakdown of the coaches/clubs currently not meeting the minimum coaching requirements for the 2018-2019 season:

Currently there are:

- Total Coaches Registered = 108
- Coaches Missing Criminal Record Check = 2
- Total Clubs Registered = 29
- Clubs Not Meeting Minimum Coaching Requirements = 2

All clubs not meeting the minimum requirements have been notified via email of the requirements and the missing components of their registration. All representatives are encouraged to communicate to their clubs that all individuals who wish to access the practice space and competition floor at the 2019 National Championships must be registered as coaches to receive a coaching accreditation tag. If clubs are unsure of the coaches who are registered, they are directed to contact secretary@ropeskiippingcanada.com.

9. 2019 – 2020 RSC Waiver

The 2019-2020 RSC Waiver was reviewed.

Motion: To approve the 2019-2020 RSC Waiver as presented.
Moved by: Amy Cornett
Seconded by: Emily Whitman
Carried.

TASK: Erin to post the 2019-2020 RSC Waiver on the website in June 2019.

10. 2019 Nationals Update

The Board reviewed the RSC NTC Report that was submitted on February 9, 2019. Items noted were as follows:

- **Facility:** The facility is booked, and communication is reoccurring. NTC is finalizing set up and equipment needs.
- **Budget:** Initial survey shows approximately 323 competitors are anticipating attending. There are items which we need to consider purchasing or saving for moving forward such as:
 - New judging shirts,
 - Livestreaming equipment (currently using personal equipment)
 - Coaching and Judges badges
 - In 2020, 2 years' worth of medals and ribbons must be ordered
- **Judging Shirts:** The NTC is considering changing the judging shirts. The best possibility is a long-sleeved red shirt, but additional options need to be considered.



- **Question:** The NTC would like to know if the Board would object to changing the shirt if the 2019 budget allowed for it?
 - The Board would agree to moving towards a long-sleeved white shirt so that individuals could use either their white t-shirt or white sweater from previous years
- Many judges are cold and then put on other garments on top of the t-shirt resulting in an overall unprofessional look.
- **Camp:** Alberta has planned a community camp in addition to the RSC camp. Many RSC athletes have chosen not to go to camp as they need to get home. Autumn will communicate with Olivia regarding the RSC camp.
- **Social:** Based on the results of the survey, and previous experience in Olds when there were similar numbers (events and awards ran late and into the social time, too late for younger jumpers) the decision was made to have a more fluid social activity, where impromptu events happen if time allows rather than a big planned event.
- **Grands:** These result in all athletes 15 and over to be judged at one table for all freestyle events. This year there is anticipated to be a large number of 15 and overs, including increasing numbers of 30 and over. The concern was the length of judging assignments and the resulting increase in the length of the competition day.
 - **Question:** Is the Board still wanting to continue with freestyle Grands?
 - The Board discussed the inclusion of Grands within the National Championships. There was discussion regarding whether or not the Grands need to be judged at the same table through the competition. The impact on the timing budget is not known until total registrations have been received. It was agreed that the Board should report back to the NTC regarding the impact of Grands on the entire event and ask for an NTC recommendation on the inclusion of Grands in the event.
- **Livestream:** Comments have come back to the NTC regarding commentators (there is a perception of bias).
 - **Question:** Who will choose the commentators?
 - The Board of directors will appoint the commentators. It was noted that commentators are not always used for the entirety of the event and will only be used if appropriate individuals can be identified for this role.
- **Registration:** Mary Kish is working on the registration package. The registration will be due early (even if some Provinces are still completing qualifiers). It will be due April 8th, 2019. When it is complete, the NTC will write a message with the package and important reminders and send it to all the club contacts who completed the survey, and also to RSC to be sent to all club contacts. It will also be posted on the Nationals Website.
- **Overall:** Alberta is very organized, and everything is coming along well.
- **Follow up:** The NTC recommends that members be reminded to check the RSC website for the speed call outs, since they are new, and use them at practice and upcoming competitions. The NTC also recommends that members are reminded to check regularly on the Nationals website, which is currently linked off the RSC website.

The Board was reminded that all provincial reports are due no later than March 15, 2019.

TASK: Erin to communicate decisions regarding the 2019 National Championships back to the NTC. – **COMPLETED**

TASK: Sam to include Nationals information in the upcoming RSC Newsletter. – **COMPLETED**



11. Awards Committee

RSC received two formal expressions of interest for the Awards Committee and one additional individual expressed interest via email. The following individuals expressed interest in joining the Awards Committee: Lila Bielicz (Jumpsations); Veronica Winser (Jump Dance Fit Academy); Connie Quinton (Georgian Jumpers). Veronica Winser indicated she would take the role of Chair of the Awards Committee if needed.

Motion: To appoint the following individuals to the RSC Awards Committee for a term of 2 years:
Veronica Winser (Chair)
Lila Bielicz
Connie Quinton
Mary Kish – ex-officio (Board liaison)

Moved by: Sarah Dobrowolski

Seconded by: Mary Kish

Carried.

Emily Whitman left the call at 9:57pm (AST).

TASK: Erin to communicate the composition of the Awards Committee back to the delegates and provide direction on next steps. – **COMPLETED**

12. New Business

12.1 IJRU Membership Update

The Chair received communication from the IJRU on February 17, 2019 that they have received confirmation that RSC is a registered not for profit organization within Canada. As a result, it is expected that IJRU will be granting RSC Provisional Membership, which will allow RSC to have voting rights at the IJRU AGM in July 2020 in Norway.

Sam Ashley joined the call at 10:03pm (AST).

13. Coast to Coast

British Columbia – No report

Alberta – Athletes are continuing to strive to attend the National Championships. There has been a growth in the number members across the province for the 2018-2019 season. Masters Competition held at the beginning of February went well. The Team Competition will be held the first weekend of March.

Ontario – Programs are ongoing throughout the province. Teams had the opportunity to participate in a workshop with Hong Kong team who visited Canada. Clubs continue with Jump Rope for Heart Demos. Ontario Open the first weekend of February and provincials will be held the last weekend in March and anticipate 200 athletes to attend.

Nova Scotia – Matilda Larsen current FISAC World Champion from Denmark will join NS for approximately 12 workshops and will be joining Jump Energy for team practices. Additionally, a workshop and mini competition will be held February 24-25, 2019 which will also be a test event for the new recreational event, which will provide an award of Gold, Silver, Bronze for each event (like skating) rather than a ranking. March 9-10 is provincial championships. Tim Martin will also be visiting



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for workshops/demos. Athletes are participating in research project regarding recreational athletes.

14. In Camera Session

No In Camera session was held.

15. Old Business

11.2 Tasks from Previous Board Meetings

January 13, 2019 Board Meeting

TASK: Erin to communicate with the insurance company regarding adding clubs and provincial organizations to the membership policy. – **COMPLETED**

TASK: Erin to post the Rope Skipping Canada Insurance Request form on the website. – **COMPLETED**

TASK: Erin to edit the IJRU Constitution Draft Notes to reflect the organizations stand point and send to the IJRU Board of Directors for Review. – **COMPELTED**

TASK: Sam to share the Triple Under Response sheet with the Board of Directors and IJRU Task Group Chair. – **COMPLETED**

TASK: Treasurer/Chair/General Manager to determine availability of funds within the 2018-2019 budget to allocate sending a delegate to the IJRU AGM in Norway in July 2019. – **COMPLETED**

TASK: Erin to communicate to the NTC and Host Coordinator the use of the Coaching Tags at the 2019 National Championships. – **COMPLETED**

December 9, 2018 Board Meeting

TASK: Sam to provide the complete inventory list of livestreaming equipment and exact livestreaming requirements to the NTC. – **COMPLETED**

TASK: Erin to include information on volunteer positions available within RSC in the winter RSC newsletter. – **IN PROGRESS**

November 18, 2018 Board Meeting

TASK: Erin to create the RSC National Tournament Committee Terms of Reference. – **NOT YET STARTED**

January 2018 Board Meting

TASK: All Board members to review the Recreational Instructor Training Proposal and provide feedback at the February meeting. – **IN PROGRESS (to be reviewed once RSC has developed NCCP model)**

TASK: Mary to request to see the full content of the Recreational Instructor Training program for the Board to review. – **IN PROGRESS (to be reviewed once RSC has developed NCCP model)**



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16. Next Meeting

March 10, 2019 @ 8:00pm (AST).

17. Adjournment

Motion to adjourn the meeting at 10:25pm (AST).