

**RSC Board Meeting Minutes
December 10, 2017
8:00pm (AST)**

In Attendance Sam Ashley
Erin Gillespie
Deirdre DeGagne
Mary Kish
Jackie Ball
Sarah Dobrowolski
Amy Cornett
Russ Paton

Regrets Jackie Ball

1. Approval of November Meeting Minutes

Motion: To approve the meeting minutes as amended.
Moved by: Amy Cornett
Seconded by: Erin Gillespie
Carried.

2. Approval of the Agenda

Motion: To approve the agenda as amended.
Moved by: Mary Kish
Seconded by: Dierdre DeGagne
Carried.

3. Financial Report

The bank statement has not yet been received. Generally, the bank statement is delayed. Confirmation of expenses related to the 2017 Nationals and proper allocation of expenses and revenues is still ongoing. Moving forward the Board will review the financial status one month behind (ex. In January 2018 the Board will review the December 2017 finances).

TASK: Deirdre to send the Nationals financial report to all Directors.

4. Judging Coordinator Duties

The rules regarding the judging of difficulty were discussed. Erin raised concern regarding the scoring of basic level skills. The way that Ellory is conducting the judges training is to get all provinces on the same page with the current system that is in place. Any changes must come once all provinces are consistent with their judging practices. Consistency with judge training across provinces is of utmost importance to ensure consistency at competitions. One outcome that is important to consider following the 2017-2018 season is to ensure there is a database that tracks which judges have attended workshops. It is important to ensure all judges are completing Continuing Education through proper judges training on a biyearly basis. Competition structure needs to be governed by LTAD, Sport Canada and what is considered best practice in the greater sporting world not only by individuals within the organization.

Ellory and Kerry joined the call at 8:36pm.

Ellory has been to every province except Alberta and Nova Scotia. She has spoken to the Judges Trainers in Alberta and provided them with all of the required information.

Ellory will send samples of the tests and other resources that have been used at judging clinics so far this year. Kerry will establish a registry for certified judges so that tracking of certification and re-certification for all judges across Canada can be implemented.

Ellory will begin the process of seeking representatives from each province in each of 4 categories: athletes, coaches, new judges, and experienced judges, for online town-hall meetings. Interested individuals will contact their provincial representative and each delegate will be appointed by the provincial organization. Focus and priority will remain on actionable improvements to the current judging system and providing clarifications for questions that arise within the current system.

5. Insurance

4.1 Sensitive Sector Search

A Sensitive Sector Search needs to be implemented into the Coaching Certification/Registration process for the 2018-2019 season. At a minimum, the head coach of each team must have this completed. Athletes under the age of 18 are not eligible to have this completed.

The current Policy & Procedures Manual indicates that all activities of clubs need to have a member (coach), of the age of majority, in good standing with a current criminal background check. However, clarification on the requirements to be “in good standing” is required.

TASK: Erin to transfer the requirements for a coach to be in good standing from the Strategic Plan to the Policy and Procedure Manual.

4.2 Abuse Policy

6. Policy & Procedures Manual

The updates to the Policy and Procedure Manual were reviewed.

TASK: All Board members to review the updates prior to the January 2018 meeting. Next meeting (January) motion to accept the Policy and Procedure Manual as presented.

7. Strategic Plan

All Board members to review the current Strategic Plan prior to the January 2018 meeting.

TASK: Assign action items at the January 2018 meeting of the Board of Directors.

8. Review of RSC Waiver and Medical Policies

Tabled until January 2018 Board of Directors meeting.

9. Sanction Form

This item was tabled until the January 2018 meeting.

10. New Business

10.1 Sport Flooring

Rope Skipping Alberta has requested an exception be made to allow sport flooring at competitions rather than hard wood floor. The initial discussion indicated that if all other criteria can be met a concession on the floor can be made.

TASK: Discuss the possibility of sport flooring at competitions and motion a final decision at the January 2018 meeting.

11. Coast to Coast

BC: Growth in Fraser Valley region is strong, as well as in Victoria with the Synergy club. Looking to continue moving forward with sport recognition in BC. Provincials will occur one weekend earlier than normal in April.

Alberta: Ongoing demonstrations and competition preparations. New Rec Clubs are set to begin in the new year. Upcoming competitions include Team – February 3 – 4, 2018; Masters – March 3 – 4, 2018 and Provincials – April 7 – 8, 2018.

Ontario: Kingston competitive club (Revolutions) has found a facility and has begun practicing. YMCA programs are still ongoing. Ontario Open will be hosted on February 3 – 4, 2018, hosted by Brampton. Provincials will occur early in April in Hamilton. Clubs are running their programs as usual. Mary was able to attend a grant writing seminar. Anyone looking for more information can contact Mary.

Nova Scotia: Clubs operating as usual. Coaching certification in development with Sport Nova Scotia. A target is to have an initial coaching course in the Fall of 2018.

12. Old Business

14.1 Tasks from November Board Meeting

TASK: Sam to communicate with Bonnie to send Financial Report to all of the members of the Board of Directors on a monthly basis. - **COMPLETED**

TASK: Deirdre to contact the insurance company regarding the insurance and membership year. – **COMPLETED**

Insurance company has no issue with how RSC decides to establish the membership year.

TASK: All Board of Directors to determine whether the Recreational Membership should be valid from the date that they are registered or for the September to December year.

NEW TASK: The Board to discuss and decide the possibility of changing membership year for Rec members to align with Full members.

TASK: Erin to continue to review the strategic plan and resolve comments and finalize formatting. – **IN PROGRESS**

TASK: Deirdre to ask Ellory and Kerry for a report on their progress for the December meeting. Deirdre to determine if a practical component can be included in all judging clinics. - **COMPLETED**

TASK: Sarah to send the Medical Policies from World Jump Rope to Board of Directors - **COMPLETED**

TASK: Erin and Deirdre to finalize the Sanction Form for the December meeting. - **COMPLETED**

TASK: Board of Directors to determine who should be responsible for tracking the Sanction forms.

TASK: The Tournament Committee to review the Organizing Guidelines and update to provide a first draft to the Board of Directors for review. – Tournament Committee meeting December 12, 2017.

TASK: All Board of Directors to send their Fundraising ideas to Erin to compile and present to the Board. – **IN PROGRESS**

TASK: Mary to inform the Board once the testing on the new program is complete. – **IN PROGRESS**

TASK: Sam to send video/animation ideas to Che to begin the process of developing the media to be used.

13. Next Meeting

January 14, 2018 @ 8:00pm (Atlantic)

14. Adjournment

Motion: To adjourn the meeting at 11:07 AST.

Moved by: Mary Kish

Seconded by: Amy Cornett

Carried.