

RSC Board Meeting Minutes
April 14, 2019
8:00pm (ADT)
Meeting via Skype

In Attendance: Erin Gillespie, Chair
Sam Ashley
Mary Kish
Sarah Dobrowolski
Cameron Short
Emily Whitman
Amy Cornett
Sarah Miles

Recorder: Erin Gillespie

1. Welcome and Call to Order

The Chair welcomed the Board to the meeting. The meeting was called to order at 8:01pm (ADT).

2. Approval of March 10, 2019 Meeting Minutes

Motion: To approve the March 10, 2019 Meeting Minutes as presented.
Moved by: Emily Whitman
Seconded by: Amy Cornett
Carried.

3. Approval of the Agenda

The following items were added to the agenda:

10.1 Nationals Request

Motion: To approve the April 14, 2019 Meeting Agenda as amended.
Moved by: Sam Ashley
Seconded by: Mary Kish
Carried.

4. Insurance Update

Following the March 10, 2019 Board meeting the Chair requested confirmation from RSC's current insurance provider that the underwriter could extend the same D&O coverage previously discussed for RSC clubs to all PSO's within the organization. It was confirmed by the insurance company that the D&O insurance can be extended to PSO's at a rate of \$150 per PSO per year. It was agreed that this would be beneficial for PSO's as many currently do not have insurance coverage. The Board agreed to add the PSO membership to the proposed amendments to the bylaws that will be submitted at the 2019 RSC AGM.

Sarah Dobrowolski joined at 8:09pm (ADT).



5. IJRU

5.1 IJRU AGM

Previously the Board discussed sending individuals to the IJRU AGM on behalf of RSC. RSC has confirmed that both Jodi Harrison (Alberta) and Carly Simpson (Ontario) are planning to attend the World Championships in Norway in July. The Board agreed that these two individuals should attend the IJRU AGM on behalf of RSC. The Board discussed expenses that should be reimbursed by RSC to the individuals. The Board discussed options for reimbursing fees for attendance at the IJRU AGM. It was agreed that the reimbursement should help offset the costs of the flights, accommodations and per diems for the days leading into and following the AGM (July 9 – 11, 2019).

Motion: To approve Jodi Harrison and Carly Simpson to attend the IJRU AGM in Norway on July 10, 2019 on behalf of the RSC Board of Directors.

Moved by: Sam Ashley

Seconded by: Sarah Dobrowolski

Carried.

Motion: To approve the reimbursement of expenses for Jodi Harrison and Carly Simpson to attend the IJRU AGM of \$600 per person.

Moved by: Mary Kish

Seconded by: Amy Cornett

Carried.

TASK: Erin to communicate to Carly Simpson and Jodi Harrison reimbursement amounts. Erin to also communicate reimbursement amounts to PSO's to determine if they would like to participate. – **COMPLETE**

5.2 IJRU Judges Trainers

The Board discussed individuals to nominate to represent RSC as Judges Trainers at upcoming IJRU Judges Training, dates of which are to be determined by IJRU. RSC received notification that IJRU would like a minimum of two individuals to be nominated per member country.

Given that Carly Simpson and Jodi Harrison are attending the IJRU AGM and the training may take place at this time, the Board discussed nominating these two individuals to be certified as judge's trainers. It was agreed that having an individual in the east and the west would allow for ease of training moving forward. Each individual would then train the judges trainers in each province to train their own provinces.

Motion: To approve Carly Simpson and Jodi Harrison to be recommended to IJRU to become IJRU Judges Trainers.

Moved by: Amy Cornett

Seconded by: Mary Kish

Carried.



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TASK: Erin to ask Jodi Harrison and Carly Simpson if they are willing to be trained as IJRU Judge Trainers. – **COMPLETED**

TASK: Once confirmation of judge's trainers Erin to communicate RSC representatives to Ernesto from the Pan American Rope Skipping Federation. – **COMPLETED**

6. 2019 Nationals Update

April 15, 2019 is the Nationals registration deadline. As of April 14, approximately 180 athletes are registered. Registrations fees are submitted directly to RSC and the general manager is aware that funds will be being received in the coming days/weeks. Mary will provide the GM with a detailed listing of registered clubs and outstanding invoices.

The question was raised regarding judges leaving the table to coach athletes during the National Championships. The Board agreed that an assigned judge should be fully committed to judging and should not be permitted to leave the table to coach. It was agreed that coaches could judge and vice versa but they could not alternate between roles.

Sarah Miles joined the call at 8:36pm (ADT).

7. 2019 Annual General Meeting

All RSC AGM materials must be communicated to the general membership 21 days prior to the AGM. For the 2019 AGM the deadline to send the AGM meeting materials to the general membership is April 26, 2019.

7.1 Bylaw Amendments

The Board reviewed the Proposed Amendments to the bylaws. The Board discussed that the requirement from IJRU to include adherence to the WADA Code in member country constitutions should be clarified, as this may have implications relating to certain medications that are taken for medical conditions. The Board agreed that RSC should communicate with IJRU regarding the specific requirements of adherence to the WADA code. The Board agreed to continue with the Proposed Amendments to the bylaws as presented.

TASK: Sarah Dobrowolski to send information to Erin to communicate to IJRU.

7.2 Annual Report

The Board reviewed the Annual Report which included the Chair's report, provincial representatives' reports, membership report, and results report. There were no changes made.

7.3 2018 Meeting Minutes

The 2018 Meeting minutes were reviewed. No changes were required.

7.4 2018-2019 Actions of the Board of Directors

The Board reviewed the 2018-2019 Actions of the Board of Directors. It was noted that any additional motions made between April 14, 2019 and May 17, 2019 would be added in and presented at the RSC AGM.

7.6 Membership Changes



The Board reviewed the proposed membership changes to include PSO's and incorporated clubs as members at a cost of \$150 per PSO/club per year. The Board had no changes to the proposed membership structure changed and agreed to present the change at the 2019 RSC AGM.

7.7 2018-2019 Audited Financial Statements

The Board reviewed the 2018-2019 audited financial statements end July 31, 2018. There were no changes made.

7.8 Agenda

The Board reviewed the 2019 RSC AGM agenda. No changes were made to the agenda. It was agreed that the Board would host an open discussion forum following the conclusion of the AGM to address any specific member questions.

7.9 Awards Committee

The deadline for Awards applications is April 15, 2019. The Chair of the Committee has began to receive applications and the Committee will be meeting in the coming weeks. The Awards Committee will send the names of the Awards recipients to the Board of Directors for final approval by May 3, 2019. The Board discussed what the National Coach Achievement award recipient should receive in recognition of their award. It was agreed that a plaque should be awarded.

TASK: Mary Kish to obtain a quote for the plaque to include the logo, year, name of the award and coaches name. – **COMPLETED**

7.10 Sportsmanship Award

The Sportsmanship Award is presented annually at the National Championships to a Junior and Senior athlete for outstanding displays of sportsmanship throughout the competition. Previously, the awards committee has been responsible for choosing the recipients for this award. Additionally, previously the Technical Committee has helped to determine the award recipients as they are involved in the full competition. The Awards Committee will make the decision if they are in attendance, however if they are not the Board will assign this task to the Technical Committee. Previously the award recipients were awarded with coin sets. The Board agreed that this should continue.

TASK: Erin to email the awards committee to determine if they will be in attendance at Nationals. – **COMPLETED**

TASK: Amy to purchase the coin sets for the Sportsmanship Awards for Nationals. – **COMPLETED**

7.11 2019-2020 Budget

The treasurer will continue to work on the 2019-2020 RSC operating budget and the Board will review the final draft prior to the AGM. The Board discussed Nationals Medals and whether they should be included in the RSC operating budget. It was agreed that, the Nationals medals should be included in the Nationals budget as this is an expense directly related to Nationals.



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8. ERSO Conference Report

This item was tabled to the next meeting.

9. Treasurer's Report

The Board reviewed the March 2019 Financial Statement. There were no additions or changes.

10. New Business

10.1 Nationals Request

The Board received a request from ORSO to have an athlete who is 30+ years skip down in the 18-29 age category. The team qualified in the 18-29 age category at the ORSO Provincial Championships. The request was submitted by the Hamilton Hoppers for athlete Sandi Kish.

Motion: To approve that Sandi Kish be permitted to compete at the 2019 RSC National Championships in the 18-29 year age category for the team competition.

Moved by: Sam Ashley

Seconded by: Emily Whitman

Carried.

11. Coast to Coast

British Columbia – Preparing for provincial championships at the end of April 2019. Jump Rope BC was hoping to have new jerseys for Nationals but this will not occur, and athletes will wear their own team jerseys. Athletes participated in Earth Day event in Surrey, BC previously this month.

Alberta – Provincials was held April 5 – 6, in Grimshaw, AB. The host club did an outstanding job of hosting the provincial championships. Provincial and National records were set, and all athletes had a successful competition.

Ontario – Clubs are participating in many Jump Rope for Heart Demos. Clubs continue to train for Nationals.

Nova Scotia – Attended Support for Sport Awards with Sport NS. Jump rope for heart demos. March break camps in Halifax were a success. Jump Energy will be collaborating with local skating clubs for summer camps.

12. Old Business

15.1 Tasks from Previous Board Meetings

March 10, 2019 Board Meeting

TASK: Erin to email Carly Simpson, Jodi Harrison, Becca Simpson to determine if either would attend the IJRU AGM on behalf of RSC. - **COMPLETED**

TASK: Erin to email Jump Rope BC to inform them that Nationals will remain on the long weekend in May 2020. – **COMPLETED**

TASK: Erin to post the approved 2019-2020 RSC Coaching Requirements on the RSC website. – **COMPLETED**



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TASK: Erin to send amendment to the Rulebook re: personal recording device in the coaching box to provinces and club contacts. – **COMPLETED**

TASK: Erin to amend the Rulebook to reflect the changes to coaches being allowed to have recording device in box. – **IN PROGRESS**

TASK: Sam to include the information on the use of personal recording devices in the next RSC newsletter. – **COMPLETED**

TASK: Erin to change the Policy & Procedure to outline club memberships and send to the Board for approval and review at the April Board meeting. – **IN PROGRESS**

TASK: Amy to send the Draft 2.0 of 2019-2020 Budget to the Board for review. – **COMPLETED**

February 17, 2019 Board Meeting

TASK: The Board will review the critical policies at the 2019 National Championships and develop a hiring framework for the individual to be hired. – **TO BE COMPLETED AT 2019-2020 BOARD MEETINGS**

TASK: Erin to post the 2019-2020 RSC Waiver on the website in June 2019.

December 9, 2018 Board Meeting

TASK: Erin to include information on volunteer positions available within RSC in the winter RSC newsletter. – **COMPLETED**

November 18, 2018 Board Meeting

TASK: Erin to create the RSC National Tournament Committee Terms of Reference. – **NOT YET STARTED**

January 2018 Board Meeting

TASK: All Board members to review the Recreational Instructor Training Proposal and provide feedback at the February meeting. – **IN PROGRESS (to be reviewed once RSC has developed NCCP model)**

TASK: Mary to request to see the full content of the Recreational Instructor Training program for the Board to review. – **IN PROGRESS (to be reviewed once RSC has developed NCCP model)**

13. Next Meeting

Will be held in person in Olds, College on Friday May 17 @ 3:30pm (MST).

14. Adjournment

Motion to adjourn the meeting at 9:52pm (ADT).