



**Rope Skipping Canada**

**Saut à la Corde Canada**

**2018 ANNUAL GENERAL MEETING PACKAGE**

**ANNUAL GENERAL MEETING**

**SATURDAY MAY 19, 2018**

**Immediately following the completion of the competition**

**ST. CLAIR COLLEGE**

**2000 TALBOT ROAD WEST**

**WINDSOR, ON**



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### **CONTACT US:**

Questions or concerns regarding the Annual General Meeting registration processes, or the submission of proxy forms may be addressed to Rope Skipping Canada (RSC) by contacting Sam Ashley, RSC Chair, at [sam@ropeskippingcanada.com](mailto:sam@ropeskippingcanada.com).



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## **NOTICE OF MEETING 2018 ANNUAL GENERAL MEETING**

**DATE:** Saturday March 19, 2018  
**LOCATION:** St. Clair College  
2000 Talbot Road West  
Windsor, ON  
N9A 6S4  
**TIME:** Immediately following the completion of the competition

*Registration of delegates and proxies will commence immediately following the completion of the competition*

### **Annual General Meeting Agenda**

1. Welcome and Call to Order
2. Approval of the Agenda
3. Approval of the Minutes of the previous Annual General Meeting
4. Receipt of the reports of the Board of Directors
5. Approval of the audited financial statements
6. Approval of the 2019 budget
7. Appointment of the auditors
8. Elections of members of the Board of Directors
9. Consideration of matters specified in the notice of meeting
10. Closing remarks
11. Adjournment



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## **PROXY VOTING FORM 2018 ANNUAL GENERAL MEETING**

**FOR EACH VOTING MEMBER UNABLE TO ATTEND THE 2018 ANNUAL GENERAL MEETING, PLEASE COMPLETE ONE PROXY FORM.**

In accordance with Bylaw 15.0, each member eligible to vote at a meeting of members may appoint a proxy holder to attend and act as the member's representative at the meeting in the manner and to the extent authorized by the proxy.

A proxy holder must be a member who is eligible to vote

The process for executing proxy voting is approved by the Board of Directors and communicated to the membership in the Notice of Meeting.

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**PLEASE PRINT:**

\_\_\_\_\_ (eligible voting member) hereby appoints:

Delegate Name: \_\_\_\_\_

Delegate Club: \_\_\_\_\_

As its proxy to attend, act and vote for and their behalf at the Annual General Meeting to be held on May 19, 2018, and at any adjournment thereof.

\_\_\_\_\_  
Signature of Member Club of Member

\_\_\_\_\_  
Club of Member

\_\_\_\_\_  
Date



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## **ELECTION OF DIRECTORS 2018 ANNUAL GENERAL MEETING**

In accordance with Bylaw 24 up to four director at large positions will be elected biannually by the general membership.

The following positions will be elected for a two-year term:

- Director at Large
- Director at Large
- Director at Large
- Director at Large

Nomination forms were made available to all members in February 2018 through electronic communication. Nominations for Board of Director positions closed on March 31, 2018. Nominations will NOT be taken from the floor at the Annual General Meeting. The nomination form can be found on [www.ropseksippingcanada.com](http://www.ropseksippingcanada.com).

### **TERM OF OFFICE**

In accordance with Bylaw 25, the directors shall be elected to hold office for a term of two years.

### **APPOINTMENT OF OFFICERS**

In accordance with Bylaw 31, the board may designate the offices of the Corporation, appoint officers on an annual or more frequent basis, specify their duties and, subject to the Act, delegate to such officers the power to manage the affairs of the Corporation. A director may be appointed to any office of the Corporation. An officer may, but need not be, a director unless these bylaws otherwise provide.

### **DESCRIPTION OF OFFICES**

Unless otherwise specified by the board (which may, subject to the Act, modify, restrict or supplement such duties and powers), the offices of the Corporation, if designated and if officers are appointed, shall have the following duties and powers associated with their positions:

**Chair of the Board** – If appointed, the chair shall be the chief executive officer of the Corporation and shall be responsible for implementing the strategic plans and policies of the Corporation. The chair of the board shall, subject to the authority of the board, have general supervision of the affairs of the Corporation. The chair of the board, if any, shall, when present, preside at all meetings of the board of directors and of the members. The chair shall have such other duties and powers as the board may specify. The Chair of the Board does not have to be a director.

**Vice-Chair of the Board** – The vice-chair of the board, if one is to be appointed, shall be a director. If the chair of the board is absent or is unable or refuses to act, the vice-chair of the board, if any, shall, when present, preside at all meetings of the board of directors and of the members. The vice-chair shall have such other duties and powers as the board may specify.

**Secretary** – If appointed, the secretary shall attend and be the secretary of all meetings of the board.

**Treasurer** – If appointed, the treasurer shall have such powers and duties as the board may specify.