**RSC Board Meeting Minutes**

**March 11, 2018**

**8:00pm (AST)**

**Meeting via Skype**

**In Attendance:** Sam Ashley, Chair

 Erin Gillespie

 Sarah Dobrowolski

 Deirdre DeGagne

 Mary Kish

 Russ Paton

**Regrets:** Amy Cornett

 Jackie Ball

**Recorder:** Erin Gillespie

1. **Welcome and Call to Order**

The meeting was called to order at 8:10pm (AST). It was agreed that Brad Ciancio from ORSO could join the call for the Tournament Committee Update to discuss the planning progress for the 2018 National Championships.

1. **Approval of February Meeting Minutes**

**Motion:** To approve the meeting minutes as amended.

**Moved by:** Mary Kish

**Seconded by:** Erin Gillespie

**Carried.**

1. **Approval of the Agenda**

**Motion:** To approve the agenda as presented.

 **Moved by:** Deirdre DeGagne

 **Seconded by:** Sarah Dobrowolski

 **Carried.**

1. **Tournament Committee Update/2018 Nationals Planning Update**

Deirdre provided an update on the communication that has occurred between ORSO/Host Club for the 2018 National Championships and herself on behalf of RSC. ORSO has expressed concern over the logistics of RSC being responsible for the organization of the 2018 National Championships. It was agreed that it is Rope Skipping Canada’s responsibility to support the National Championships financially to ensure the quality of the event will be consistent from year to year.

Brad Ciancio joined the call at 8:42pm (AST).

Brad, as ORSO president discussed the current format of hosting the National Championships. The distribution of responsibilities between the host province/club and RSC was discussed. Sam provided background regarding how the National Championships was hosted in previous years and how it is hosted currently. It was communicated that the financial responsibility should lie with the National Sporting Organization and not the host club/province. In 2017, RSC provided seed money to the host organization to pay for items prior to the event. It was noted that. this option is available to the current host committee/host province. Deirdre has provided a clear outline of the expenses associated with hosting the National Championships and the items RSC will be financially responsible for and the items that the host committee is responsible for. It has also been outlined to the host province/club on how the methods they can use to gain a financial profit from the event.

All additional invoices/receipts for all expenses related to the hosting of the National Championships should be sent directly to Rope Skipping Canada and will subsequently be paid by RSC.

Russ Paton joined the call at 9:08pm (AST).

Brad indicated that he would review the information discussed with the ORSO board/host committee

to discuss the current process for payments of invoices/receipts directly from RSC. It was noted that, ORSO has concerns regarding the reliability of others being responsible for items associated with the hosting of the National Championships. It was further noted that, advanced funds can be provided to the host committee to cover expenses on an as needed basis prior to the competition.

Brad Ciancio left the call at 9:25pm (AST).

**TASK:** Brad will meet with the ORSO Board and report back to the Tournament Committee regarding ORSO’s discussion with respect to the hosting of the 2018 National Championships.

1. **Financial Report**

The Financial Report was sent to all of the provincial emails. Account details were discussed. The Board reviewed the various transactions that were completed. Current balance as of February 28, 2018 was $31,101.70.

FISAC requires a $200 per person deposit for the individuals who have indicated intent to compete at the 2018 World Championships. The deposit is refundable based on those who register. Individuals who have expressed intent to attend are 11 athletes, 1 coach, and 8 spectators representing Jump Energy (NS), Georgian Jumps (ON) and Skip Time (AB). The individuals who will attend the 2018 World Championships will reimburse Rope Skipping Canada following the National Championships once qualification has occurred.

Deirdre DeGagne left the call at 9:45pm (AST).

**Motion:** For Rope Skipping Canada to provide a $4000.00 deposit to FISAC for the individuals who have indicated intent to compete at the 2018 World Championships in Shanghai, China.

**Moved by:** Sam Ashley

**Seconded by:** Russ Paton

**Carried.**

1. **Insurance**

Clarifications regarding insurance for provincial board of directors, clubs, and club board of directors were discussed. The following clarifications regarding insurance were noted

* Every individual member, as long as they are registered with RSC, is covered under the RSC insurance policy
* Clubs and Provinces as legal entities are not covered under the current RSC insurance policy
* If the club or province is an incorporated association or society, then the directors/officers of the club or province are covered under the RSC director and officer insurance

It was noted that clubs and provinces may want to investigate the costs associated with obtaining insurance for their associations, especially if their association carries a profit from year to year.

The potential for RSC to change the membership structure and add a membership class for provinces and clubs was discussed. The potential for extending insurance coverage to provinces and clubs that are members needs to be further explored.

Deirdre DeGagne joined the call at 9:52pm (AST).

**TASK:** Russ to speak with the insurance company regarding the potential for changes in the membership structure and how this might impact the extension of insurance coverage to clubs and provinces and what the additional cost to RSC would be.

1. **Strategic Plan**

The Strategic Plan and assigned tasks were reviewed. It was noted that all RSC Board Members should make an effort to attend Provincial Sport Organization’s AGM’s to present the Strategic Plan and invite individuals to put their name forward to help with items associated with the Strategic Plan. It was discussed that moving forward, the Secretary should be responsible for all communication to RSC members. Communication should be sent to required individual’s dependent upon the information that is contained within the information.

**TASK:** Sam to create a secretary@ropeskippingcanada.com email address for the Secretary to send out RSC communication to members.

1. **Sanction Form**

The use of the Sanction Form discussed. It is currently being used by clubs and provinces and is going over well.

1. **Recreational Instructor Training Proposal**

There were no updates at this time. RSC will continue conversations with Liz.

1. **Scoring File**

The new scoring file continues to be tested. The scoring file has undergone many revisions. Currently, the file is being tested to prepare excel exports rather than PDF exports. The file will be used for the Ontario provincial championships on April 7 – 8, 2018. Nova Scotia has offered to be a trial competition for the new scoring file as they have less competitors. In order for this to happen, the updated user manual must be received, which Mary is currently working on.

When the IJRU comes to fruition, the scoring system will be made available to all member countries which would provide a great resource to Rope Skipping Canada.

1. **2018 RSC Scholarship Applications**

Anita has volunteered to be the Scholarship Committee Chair for the 2018 National Championships as well as potentially the 2019 National Championships. The committee provided recommendations to the Board on various criteria and the weighting of these criteria. The recommendations submitted by the Scholarship Committee were reviewed. It was agreed that:

* All documents must be submitted in order for the application to be deemed valid
* Compositions will be weighted higher; reference letters will remain at the current percentage and transcripts weighting should be lowered
* The cheque to the winner will be provided to the Post-Secondary Institution
* The top 3 finalists will be short listed and will contacted for an interview, if less than 3 applications are received interviews will be conducted with all applicants
* It is preferred for the individuals on the committee to be new parents to Rope Skipping
* The deadline for the applications will be April 20, 2018
* April 15, 2018 will be the deadline for the Provincial Representative to submit an individual for the committee
1. **ERSO Conference Update**

Erin provided an overview of her attendance at the ERSO Conference. The following items were summarized:

Successes of Other Countries:

* Belgium has a recognized coaching program that is administered through the Belgium Gymnastics Federation
* Increased popularity of sport due to increased exposure within their countries (specifically Denmark, Belgium etc.)
* Countries partner together to have championship events (ex. Nordic Championships)
* All European and Asian countries seem to be operating on the same Rulebook
* Removal of events from the overall competition (ex. Triple unders) has proved to be beneficial to the sport
* Team Show or Demo is very popular and many teams engage in this

Challenges of Other Countries:

* All countries seem to have a lack of funding
* Many of the smaller countries struggle with trained coaches and organizational structure is lacking
* Some countries are debating whether joining a gymnastics federation will help or hinder the growth of the sport

Major Takeaways:

* Canada is currently not in-line with the European and Asian countries with respect to our rules and judging systems. Canada is not far off but by operating on a different judging system we are not setting our athletes up for international success at the FISAC World Championships
* Other countries, including Belgium were very receptive to our LTAD model and would like to see something like that implemented at the FISAC level to ensure proper athlete development
	+ Major criticism from some countries with FISAC is the emphasis on multiple unders at such a young age as it can lead to injuries and early athlete exit from the sport
* The number of Rope Skipping participants in Canada is growing compared to many other countries
* Canada’s organizational structure (RSC) is comparable if not ahead of other countries
* Other countries would welcome if we were to create a coaching certification in English as currently the only one that exits is in Belgium and is not available in English
* The freestyle routine required elements that are included in FISAC judging system provide a basic framework for building routines and are helpful for new clubs/coaches

Russ Paton left the call @ 10:57pm (AST).

1. **New Business**

**13.1 AGM**

To be discussed at the April Board Meeting.

Sarah Dobrowolski left the call @ 11:10pm (AST).

1. **Coast to Coast**

**British Columbia –** BC hosted BC Records Day. Each club completed the records day at their own site and sent out results following the completion of the event. Two teams attended the Bainbridge Competition March 10/11, 2018. Provincial Championships will be hosted in Nelson, BC. There will be smaller representation from BC at the National Championships, compared to previous years.

**Alberta** – Master’s Competition was held on March 3/4 2018. The competition went well. The RSA Provincial Championships will be on April 7/8, 2018, in Camrose, AB.

**Ontario –** Provincial Championships will be held on April 7/8, 2018 with approximately 175 athletes trying to qualify for the National Championships.

**Nova Scotia –** Provincial Championships will be held on March 24, 2018. On March 25, 2018 there will be there will be 80 – 100 recreational skippers participating in a recreational competition. Jump Energy participated in two demonstrations at the USport Basketball Championships. Jump Rope for Heart demos continue within the province.

1. **Old Business**

**13.1 Tasks from Previous Board Meetings**

**February 2018 Board Meeting**

**TASK:** Mary to explore securing medical personnel (ex. Certified EMT) for the 2018 National Championships. **– COMPLETED**

**TASK:** Mary to order the required number of medals for the 2018 National Championships. **– IN PROGRESS**

**TASK:** Erin to provide the updated Policy and Procedure Manual to Sam for posting on the RSC website. **– COMPLETED**

**TASK:** Erin to update the Strategic Plan for publication on the RSC website. **– COMPLETED**

**TASK:** Erin to assign the Strategic Plan tasks and communicate to the Board once completed for further discussion. **– COMPLETED**

**TASK:** Erin to prepare the Minimum Coaching Requirements for publication on the RSC website. **– COMPLETED**

**TASK:** Minimum Coaching Requirements to be communicated to membership via email and posted on the RSC website. **– COMPLETED**

**TASK:** Sarah to speak with the injury lawyer regarding the online collection of the waivers. **– IN PROGRESS (later date)**

**TASK:** Sam to post the link for the Sanction Form on the RSC website. **– COMPLETED**

**TASK:** Sam to communicate with jumprope.com regarding developing a promotion for RSC and its members. **– COMPLETED**

**TASK:** Sam to send communication to Rope Skipping Alberta for final written confirmation that they will host the 2019 National Championships.

**January 2018 Board Meting**

**TASK:** All Board members to review the Recreational Instructor Training Proposal and provide feedback at the February meeting. **– IN PROGRESS**

**TASK:** Mary to request to see the full content of the Recreational Instructor Training program for the Board to review. **– IN PROGRESS**

 **December 2017 Board Meeting**

**TASK:** The Tournament Committee to review the Organizing Guidelines and update to provide a first draft to the Board of Directors for review. **– IN PROGRESS**

**TASK:** Mary to inform the Board once the testing on the new program is complete. **– IN PROGRESS**

**TASK:** Assign Strategic Plan action items at the January 2018 meeting of the Board of Directors. **– COMPLETED**

1. **Next Meeting**

April 15, 2018 @ 8:00pm (AST).

1. **Adjournment**

**Motion:** To adjourn the meeting at 11:40pm (AST)

**Moved by:** Erin Gillespie

**Seconded by:** Deirdre DeGagne

**Carried.**